

## GOVERNANCE COMMITTEE

**DATE:** **Thursday 16<sup>th</sup> May 2024**

**TIME:** **10.00 a.m. – 12.45 p.m.**

**VENUE:** **Boardroom, Trust HQ**

### AGENDA

TIME	ITEM	DIRECTOR	Purpose
10.00 – 10.15 a.m.	1. Welcome and apologies: <ul style="list-style-type: none"> <li>• <i>Dr S Austin (Dr Gormley deputising)</i></li> </ul>	Mrs P. Leeson	
	2. Declaration of Interests	Mrs P. Leeson	
	3. Chair's Business <ul style="list-style-type: none"> <li>• Risk Register Management Update</li> </ul>	Mrs P. Leeson	Information
	4. Minutes of meeting held on 29 <sup>th</sup> February 2024	Mrs P. Leeson	Approval
	5. Matters Arising from previous meeting	Mrs P. Leeson	Information
10.15 – 10.30 a.m.	6. Report from SLT Risk and Assurance Group	Dr M. O'Kane	Information
<b>Coffee Break</b>			
10.45 – 11.05 a.m.	7. <b>Feedback from Steering Group Chairs</b> (Chair's Report and Minutes)  <ul style="list-style-type: none"> <li>i. Standards, Compliance and Regulation</li> <li>ii. Safety and Quality</li> <li>iii. Organisational Governance</li> </ul>	Mr McCafferty	Information
11.05 – 11.25 a.m.		Dr D. Gormley	Information
11.25 – 11.45 p.m.		Ms. C Teggart	Information
11.45 – 11.55 p.m.	8. Report from the Accountable Officer responsible for Controlled Drugs	Ms A. McCorry	Assurance
11.55 – 12.05 p.m.	9. Compliance with the Royal Pharmaceutical Society (RPS) Professional Standards Report	Ms A. McCorry	Assurance
12.05 – 12.20 p.m.	10. Raising Concerns Report (Whistleblowing)	Mrs V. Toal	Assurance
12.20 – 12.30 p.m.	11. Draft Governance Statement	Dr M. O'Kane	Assurance
12.30 – 12.40 p.m.	12. Non-Executive Director's visits to Children's Homes Report	Mr C. McCafferty	Assurance
12.40 – 12.45 p.m.	13. Reflection on today's agenda	Mrs P. Leeson	
	14. Any other Business	Mrs P. Leeson	

***The next meeting of the Governance Committee – 5<sup>th</sup> September 2024***