

TRUST BOARD COVER SHEET

	<p><i>The cover sheet purpose is to provide the Trust Board/Committee with a clear summary of the paper being presented, how it impacts on the people we serve, key matters for attention and the ask of the Trust Board/Committee</i></p> <p><i>The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the paper. The expectation is that the Accountable Director has read and agreed the content of both the cover sheet and paper.</i></p>	
Meeting and Date of meeting	<p style="text-align: center;"><i>Trust Board Meeting</i> <i>29th May 2025</i></p>	
Title of paper	<p style="text-align: center;"><i>Application of Trust Seal</i></p>	
Accountable Director	Name	<p>Ms Catherine Teggart</p>
	Position	<p>Director of Finance, Procurement and Estates</p>
Report Author	Name	<p>Aine McAlister / Kevin Marron / Paul McKenna</p>
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This paper sits within the Trust Board role of:	<p style="text-align: center;">Accountability</p>	
This paper is presented for:	<p style="text-align: center;">Approval <i>(Notes on completion at end of document)</i></p>	
Links to Trust Strategic Priorities 	<input checked="" type="checkbox"/>	<p>Collaborative Working</p>
	<input type="checkbox"/>	<p>Learning Organisation</p>
	<input checked="" type="checkbox"/>	<p>Safety, Quality & Experience</p>
	<input type="checkbox"/>	<p>Community First</p>
	<input type="checkbox"/>	<p>Whole-Life Approach</p>

1. Reason for Presentation of Paper / Report

- Countersigning and Trust Seal required to Contract Documentation tendered by Estates Development and Capital Works

2. Detailed summary of paper contents:

Contract Title	Value	Background
Lease between SHSCT & NI Electricity Networks Ltd	£1	Renewal lease at £1 rent for NIE, the value is set as this is a statutory body.
Deed of Surrender between SHSCT & NI Electricity Networks Ltd	£0	This is the Deed of Surrender for old lease and will go in conjunction with new lease.
AR3660 Deed of Lease between Stephen Eamon Joseph Sloan & SHSCT	£5,363.04 plus interest at 1.65%	Charge removed from lands as all debt and associated costs now paid.
South Tyrone Hospital (STH) Fire Alarm Upgrade Works	Value Estimated £363,833.66	The works comprise the replacement of the fire alarm installation, reason for change is to bring the level of cover to an L1 category to comply with regulations.
Accommodation Block LV Upgrade Works	Value Estimated £508,555.50	Works involve civils works to allow for underground cables. Installation of new submains cables between buildings to upgrade electrical capacity for PV installation.
*C22RF025A Portadown Health Centre – Infill Accommodation Design Services	Value £167,215	Design services associated with works to construct new accommodation within the central atrium of the Health Centre and within existing GP Surgery waiting areas to meet the clinical and administrative accommodation needs of the GP Practices and their MDT support staff.

*Retrospective Approval

3. Areas of improvement/achievement:

- See Background above.

4. Areas of concern/risk/challenge:

- N/A

5. Impact on Statutory Duties: Provide details on the impact of the following and how.	
<i>Financial Impact</i>	<i>Safety and Quality Impact</i>
Click for Options	Click for Options
6. Risk Assessment (Risk level and state if a risk assessment be completed)	
7. Other Business Intelligence/data (If appropriate)	
8. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.	
Corporate Risk Register	No
Board Assurance Framework	No
Equality and Human Rights	No

Reasons for Paper Presentation

<i>Approval</i>	<i>Used when an item requires a formal agreement or endorsement by the meeting / committee members. Examples are approving minutes, budgets, proposals or policies.</i>
<i>Assurance</i>	<i>Used when an item can be measured against a certain criteria / standard. Examples are a project is on course with delivery or financial targets are being met.</i>
<i>Information</i>	<i>Used when an item is presented for the purpose of updating or informing the attendees without requiring a decision or action, such as reports, updates, or announcements.</i>
<i>Discussion</i>	<i>Used when an item is listed primarily for open discussion, brainstorming or gathering input from the members without requiring an immediate decision.</i>