

TRUST BOARD ANNUAL CYCLE OF REPORTING

1ST SEPTEMBER 2025 – 31ST AUGUST 2026

STANDARD AGENDA ITEMS	Purpose	Date
Declaration of Interests	Information	Each meeting
Minutes of previous meeting	Approval	Each meeting
Matters arising	Assurance	Each meeting
Chair's Update including Chair and Non-Executive Directors' Business and Visits	Information	Each meeting
Chief Executive's Update including Chief Executive's Business and Visits	Information	Each meeting
Application of Trust seal	Approval	As appropriate
Presentation: Service Improvement/Learning from Service User Experience	Information	As appropriate
STRATEGY	Purpose	Date
Trust Annual Plan 2025/26 6 Month Review	Assurance	November 2025
Trust Annual Plan 2026/27	Approval	March 2026
Capital and Revenue Business Cases >£300,000	Assurance	Sept 2025/Jan 2026/ March 2026
ACCOUNTABILITY	Purpose	Date
Year-end report of Capital and Revenue Investment 2025/26	Assurance	June 2026
Financial Performance Report	Approval	Each meeting
Financial Resource Budget/Financial Plan	Approval	May 2026
Trust Annual Report and Accounts	Approval	June 2026
Trust Charitable Funds Annual Report and Accounts	Approval	June 2026
Statement of Losses and Special Payments	Approval	June 2026
Mid-Year Assurance Statement	Approval	November 2025

Report to Those Charged with Governance	Information	October 2025
Board Governance Self-Assessment Tool	Assurance	November 2025
Corporate Parenting Progress Report	Assurance	November 2025
Directed Statutory Functions Report (Part of Executive Director of Social Work Report)	Approval	June 2026
Board Assurance Framework	Assurance	Sept 2025 / Jan 2026
Committee Chair reports	Assurance	Following each Committee meeting
Scheme of Delegation to Committees	Approval	May 2026
CULTURE	Purpose	Date
Section 75 Annual Progress Report	Approval	September 2025
Trust Annual Quality Report	Approval	November 2025
Medical Director Report	Assurance	Sept 2025/Jan 2026/ May 2026
Executive Director of Nursing, Midwifery and AHP's Report	Assurance	Nov 2025/March 2026 June 2026
Executive Director of Social Work Report	Assurance	Nov 2025/March 2026 June 2026
PAPERS FOR INFORMATION		
Minutes from Board Committees	Information	Following each Committee meeting
Committee Annual Reports	Information	Annually following each Committee's approval
Committees' Terms of Reference	Information	Annually following each Committee's approval
Committees' Work Plan	Information	Annually following each Committee's approval