



## TRUST BOARD COVER SHEET

	<p>The cover sheet purpose is to provide the Trust Board/Committee with a clear summary of the paper being presented, how it impacts on the people we serve, key matters for attention and the ask of the Trust Board/Committee</p> <p>The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the paper. The expectation is that the Accountable Director has read and agreed the content of both the cover sheet and paper.</p>	
<b>Meeting and Date of meeting</b>	<p style="text-align: center;"><i>Trust Board Meeting</i> <i>25<sup>th</sup> September 2025</i></p>	
<b>Title of paper</b>	<p style="text-align: center;"><i>Application of Trust Seal</i></p>	
<b>Accountable Director</b>	<b>Name</b>	<p style="text-align: center;">Ms Catherine Teggart</p>
	<b>Position</b>	<p style="text-align: center;">Director of Finance, Procurement and Estates</p>
<b>Report Author</b>	<b>Name</b>	<p style="text-align: center;">Warren Lees / Aine McAlister</p>
	<b>Email</b>	<p style="text-align: center;"><a href="mailto:Warren.lees@southerntrust.hscni.net">Warren.lees@southerntrust.hscni.net</a> <a href="mailto:Aine.Mcalister@southerntrust.hscni.net">Aine.Mcalister@southerntrust.hscni.net</a></p>
<b>This paper sits within the Trust Board role of:</b>	<p style="text-align: center;">Accountability</p>	
<b>This paper is presented for:</b>	<p style="text-align: center;">Approval</p>	
<b>Links to Trust Strategic Priorities</b>  	<input checked="" type="checkbox"/>	<p>Collaborative Working</p>
	<input type="checkbox"/>	<p>Learning Organisation</p>
	<input checked="" type="checkbox"/>	<p>Safety, Quality &amp; Experience</p>
	<input type="checkbox"/>	<p>Community First</p>
	<input type="checkbox"/>	<p>Whole-Life Approach</p>

## 1. Reason for Presentation of Paper / Report

- Countersigning and Trust Seal required to Contract Documentation tendered by Estates Development and Capital Works

## 2. Detailed summary of paper contents:

Contract Title	Value	Background
Memorandum of Understanding with NIAS	£77,000 per annum Income to the Trust	Historically no agreement for occupation on site. Agreement now formalised.
Charge of Land Registry	£157,708.56 Financial Assessments Debt	A charge to be put on the clients land whilst recovering debt

\* Retrospective Approval

## 3. Areas of improvement/achievement:

- See Background above.

## 4. Areas of concern/risk/challenge:

- N/A

## 5. Impact on Statutory Duties: Provide details on the impact of the following and how.

<i>Financial Impact</i>	<i>Safety and Quality Impact</i>
No, there are no Financial Impacts	No, there are no Quality, Safety or Experience Impacts

## 6. Risk Assessment (Risk level and state if a risk assessment be completed)

N/A

## 7. Other Business Intelligence/data (If appropriate)

N/A

**8. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.**

<b>Corporate Risk Register</b>	No
<b>Board Assurance Framework</b>	No
<b>Equality and Human Rights</b>	No