

FOI 3172

23rd June 2025

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

1. Contract Register

Please provide a complete and current extract of your organisation's contract register or equivalent database. We are not asking you to compile new information or manually populate missing fields – we simply request the register in its existing form, preferably in Excel or CSV format.

Where available, we are particularly interested in the following fields (though this is not a strict requirement):

- **Contract Title**
- **Supplier Name**
- **Estimated Spend (Total or Annual)**
- **Contract Duration and Total Period (including extensions)**
- **Contract Start and Expiry Dates**
- **Review Date**
- **Contract Description**
- **Contract Owner (Name, Job Title, Contact Details if available)**
- **Contract Notes**
- **Managing Department**
- **Award Date**
- **Participating Organisations**
- **Procurement Category**
- **Framework or Tender References**
- **Central Purchasing Body**
- **Classification Codes (CPV, Pro-Class, etc.)**

Please don't spend time populating these fields if they aren't readily available – we welcome receiving the raw register as it exists in your system.

Response:

The Trust does not hold a central contracts register.

Under section 12 of the Freedom of Information Act 2000, Public Authorities are not obliged to comply with an information request where to do so would exceed the cost limit.

Unfortunately, we are unable to provide the information you have requested as the cost of locating and retrieving the information exceeds the “appropriate limit” as stated in the Freedom of Information (Fees and Appropriate Limit) Regulations 2004. It has been estimated that it would take more than 18 hours to locate and retrieve the requested information. In order to obtain this information and it would exceed the £450 limit and is therefore cost prohibitive.

2. Total Number of Active Contracts

Please confirm the total number of contracts currently listed as active.

Response:

The Trust does not hold a central contracts register and therefore cannot provide the total number of active contracts.

Under section 12 of the Freedom of Information Act 2000, Public Authorities are not obliged to comply with an information request where to do so would exceed the cost limit.

Unfortunately, we are unable to provide the information you have requested as the cost of locating and retrieving the information exceeds the “appropriate limit” as stated in the Freedom of Information (Fees and Appropriate Limit) Regulations 2004. It has been estimated that it would take more than 18 hours to locate and retrieve the requested information. In order to obtain this information and it would exceed the £450 limit and is therefore cost prohibitive.

3. Procurement Strategy (2025/2026)

Please provide your organisation's Procurement Strategy for 2025/2026.

- **If this is part of a multi-year strategy (e.g., 2024–2028), please provide the most recent version covering 2025/2026 or indicate when this will be available.**
- **If any parts are redacted, please identify the redacted sections and the reason.**

Response:

Attached is a copy of the Trust's Procurement Strategy 2021-2024.

4. Contact Information

If possible, please provide the name, job title, phone number, and email address for the following roles:

- Responsible officer for API access or data sharing (if applicable)
- Individual managing the contract register
- Finance Director
- Head/Director of Procurement or Purchasing
- Head/Director of ICT
- Head of Estates and Facilities
- Relevant Committee Member, Councillor, or Board Member for Procurement/Finance

If direct contact details are restricted due to GDPR, please indicate the best department or method of contact.

Response:

Elaine Wilson, Director of Planning, Performance & Informatics
PADirectorofP&R@southerntrust.hscni.net

5. Additional Notes

- If your contract register is available via an online portal, please ensure all records are accessible (as some portals may only show summary data).
- If your organisation uses a contract management system or CRM, please confirm whether it allows for data exports.
- If you intend to withhold spend figures, please note that we are requesting an overall total or indicative spend only – not a line-by-line financial breakdown.

Response:

The Trust does not hold a central contracts register and therefore cannot provide the total this information.

Under section 12 of the Freedom of Information Act 2000, Public Authorities are not obliged to comply with an information request where to do so would exceed the cost limit.

Unfortunately, we are unable to provide the information you have requested as the cost of locating and retrieving the information exceeds the “appropriate limit” as stated in the Freedom of Information (Fees and Appropriate Limit) Regulations 2004. It has been estimated that it would take more than 18 hours to locate and retrieve the requested

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Email: foi.team@southerntrust.hscni.net