

**WOODLAWN HOUSE
HILLVIEW
Adult Short Breaks Unit
Quarry Lane
Dungannon
BT70 1HX**

STATEMENT OF PURPOSE



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Date: June 2008

Reviewed Annually

Reviewed: June 2025

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INTRODUCTION

It is recognised that an integral feature in the provision of specialist Health and Social Care services for adults with a Learning Disability and their carers is short breaks provision. This short breaks facility was established in 2008 to provide a co-ordinated range of high quality and effective health and personal social services to adults aged 18 years and over. It aims to ensure that these services are both appropriate and accessible.

This short breaks facility works closely with a range of health and social services staff to ensure that the facility provides the highest quality service.

1.0 Registered Provider

Steve Spoerry Chief Executive
Southern Health & Social Care Trust,
Craigavon Area Hospital,
68 Lurgan Road, Portadown,
Co Armagh,
BT63 5QQ.

1.1 Interim Registered Manager

Maureen Roberts
Woodlawn House
Quarry Lane,
Dungannon,
Co Tyrone,
BT70 1HX.

2.0 Number and relevant qualifications and experience of staff

The facility has capacity to employ 31 staff all of whom have undergone thorough and rigorous screening checks by the Trusts Human Resources Department prior to any formal offer of or commencement of employment. On commencement of employment at the facility all staff receive a comprehensive and in depth facility induction, a Trust Induction (if new to the Trust), mandatory training and opportunities to attend relevant study days and courses.

Interim Manager 7

Maureen Roberts (RNLD) Qualified 2005

Experience: Following the successful completion of nurse training at Queens University Belfast, Maureen commenced employment in

Muckamore Abbey Learning Disability Hospital Antrim on 4th April 2005 where she worked for the next three years progressing from a staff nurse through to Temporary Acting Ward Manager for a period of time. On the 6th May 2008 Maureen took up post as Home Support Worker/ Registered Nurse in Woodlawn House Adult Short breaks Unit. During my time here there Maureen was also appointed as Deputy Manager for approximately 1 year. During this time Maureen gained a wealth of knowledge and experience managing staff and patients in a variety of care settings including working with adults whom displayed challenging behaviours; had complex needs and those with forensic histories. Maureen remained in post until 1st August 2016 when she had the opportunity to explore other areas of Nursing and took up a post as Disability Assessor for Personal Independence Payments which has gave her an invaluable insight into report writing and assessment skills. Maureen returned to Woodlawn House on 12th October 2017 as Facility Manager. Throughout her career Maureen has continued to develop herself professionally and acquire new skills and knowledge relevant to her role though ongoing attendance at courses and study days.

Qualifications: 2000- BSc (Hons) Child Psychology
2005 – RNLD Part 1

Assistant Manager – Band 6

Clare Quinn (RNLD) Qualified 2017

Clare registered as a Learning Disability Nurse in 2017. She commenced her post as a Band 5 Staff Nurse in Woodlawn House in January 2018 and has been in post here ever since. She applied for the position of Band 6 Assistant Manager in 2021 and was successful at interview and has been in position since. Clare is registered as 1st Level Registered Nurse on Part 1 Learning Disability on the NMC Live Register

Rachel Little (RNLD) Qualified 2014

Rachel registered as a Learning Disability Nurse in 2014. Once qualified she worked in the private sector for 3 years but also banked within the Trust as a band 3. Rachel joined Woodlawn House in June 2017 as a Band 5 Learning Disability Nurse. In 2022 she progressed to her current Band 6 Assistant Manager post. Rachel is registered as 1st Level Registered Nurse on Part 1 Learning Disability on the NMC Live Register

Nurses - Band 5

We currently have 10 Nurses all of which are all 1st Level Registered Nurses on Part 1 Learning Disability on the NMC Live Register with many years of collective experience nursing individuals whom have a Learning Disability.

Home Support Assistants – Band 3

We currently have 11 Senior Nursing Assistants all of whom have experience of working with individuals who have a Learning Disability.

Secretarial Support - Band 3

We currently have 2 part-time secretaries in post who provide administrative support for the facility.

Domestic Assistants – Band 2

We currently have 2 domestic assistants who are responsible for cooking and cleaning duties within the facility.

3.0 Philosophy of care

This short breaks facility is committed to meeting the individual needs of adults with a Learning Disability. Staff will provide a warm, caring and supportive environment that adheres to the following principles:

- ✚ Service users will feel safe, secure and comfortable and their happiness will remain our first priority.
- ✚ Service users will be enabled to express their needs and be listened to.
- ✚ All service users will be treated equally and fairly in keeping with Equality principles.
- ✚ Service user needs will be assessed and care planned using a person centred approach.
- ✚ Each Service user will be allocated a named nurse who will take a special interest and have specific responsibilities for him or her during their stay.

4.0 The Aims of the facility

The aim of this facility is to provide high quality short breaks to adults with a Learning Disability and will focus on the main area of:

Planned short term short breaks.

There may be occasions when the need arises, to provide emergency extended breaks / temporary placements for individuals whose permanent placement may have broken down. This will only be considered if Woodlawn House has the capacity and can facilitate same. Any deviation from short breaks will be discussed in advance with RQIA.

5.0 Objectives of the facility

- ✚ To provide a home from home facility where adults with a Learning Disability can avail of short breaks. A short break in Woodlawn House or Hillview is up to a maximum of 10 nights at one time. The number of nights provided at one time will be based on the service users assessed needs and tailored to their best interests.
- ✚ To support and actively promote family life and enable adults with a Learning Disability to live at home and have their needs met.
- ✚ To meet the significant and complex health needs and/or behaviours of challenge of adults with Learning Disabilities through a highly qualified and experienced workforce.
- ✚ To support each individual in achieving their personal aspirations and maximum level of independence via a person centred approach.
- ✚ To support and encourage individual choice and decision making in all aspects of daily living whilst respecting the rights and needs of others.
- ✚ To actively promote and maintain inclusion and involvement in a range of day, leisure and community activities by providing the level of support necessary for each individual.
- ✚ To ensure the provision of privacy and personal space when requested whilst also ensuring individual safety.
- ✚ To support individuals in fulfilling their social, cultural and religious aspirations to the level of involvement which they wish.

6.0 Mental Capacity Act

The Mental Capacity Act (NI) 2016 came into partial implementation in Dec 2019.

“Depriving a person of his or her liberty is one of the most serious infringements on a person’s human rights. The Act therefore treats detention amounting to deprivation of liberty (“DoL”) as one of the most serious interventions that can be done to a person who lacks capacity”

A deprivation of liberty is when:

- The person is being cared for in this day centre and
- The person lacks capacity and
- The person is not free to leave and
- The person is under continuous supervision and control

To enable us to provide care for a person who has been assessed as lacking capacity in this facility, and where the legal criteria is met, we must have a Trust Panel Authorisation or be working towards a Trust Panel Authorisation. The legal criteria for a Trust Panel Authorisation is:

- P lacks capacity
- P is deprived of their liberty
- There is care and treatment in the place where the DOL will take place
- The DoL is in P’s best interests
- Failure to deprive P of their liberty would create a risk of serious harm to P or serious physical harm to other persons
- (The Act, Schedule 1)

All service users in this facility who meet the ‘acid test’ will be considered under the Mental Capacity Act framework and if the legal criteria is met, will have a Trust Panel Authorisation in place. The DoLs process will be completed and agreed by the community keyworker and wider MDT.

A deprivation of liberty register is maintained within this facility.

All service users will be reviewed regularly by the community keyworker and wider MDT with consideration of deprivation

7.0 Status and constitution of the facility

Statutory

This is a nursing facility providing short breaks for adults who have a Learning Disability and is operated by the Southern Health and Social Care Trust and registered under Article 8 (1) of the HPSS (Quality, Improvement and Regulation) (Northern Ireland) Order 2003 as a Nursing Home.

8.0 Organisational structure of the facility

This short breaks facility is situated within the Mental Health and Disability Directorate of the Southern Health and Social Care Trust. The Trust's Statutory Functions and direct line management will be carried out by Ms Lena Canavan the Head of Service, and is managed locally by the onsite manager Chanelle Crawford. In the Managers' absence the Nurse in Charge will be designated in charge.

9.0 Number of service users/residents to be accommodated or provided with services

This short breaks facility will accommodate a maximum of 7 service users in Woodlawn House and 1 in Hillview. If at any stage the needs of a service user cannot be met safely whilst on a short break the Management may make the decision to end the short break early.

10.0 The range of needs (categories of care) that the facility or organisation is intended to meet and the number in each category

This facility will provide services for 8 adults both male and female 18+ years, with a Learning Disability (LD) who present with complex nursing needs and/or behaviours of challenge.

11.0 Admission criteria

Short Break Team Co-Ordinators and Community Key Workers must evidence that other nursing and residential facilities have been considered and deemed unsuitable to meet the individual's needs before progressing a referral for Woodlawn House / Hillview. If the individual's complex nursing needs and/or behaviours of challenge can be supported in an alternative facility, the referral for Short Breaks will not be accepted for Woodlawn House / Hillview. A monthly professional panel meeting will take place and referrals will be discussed for suitability.

The person must:

- Have a diagnosed Learning Disability.

- Aged 18+ years.
- Have complex care needs and/or behaviours of challenge.
- Resident within the Southern Health & Social Care Trust and be known to Community Learning Disability Services.
- Have a signed contribution agreement to pay for short breaks care in accordance with Trust Procedures.

The staff must:

- Possess the appropriate skills, knowledge and experience to meet assessed need.

The facility must:

- Be able to safely and appropriately meet the needs of the person with a Learning Disability as per care and risk management plan.

The facility will aspire towards a minimum 100% occupancy rate in order to provide value for money for the commissioner. However this will be ultimately determined by the presenting need and compatibility of the service user group at any given time

12.0 Referrals and Allocation of Short Breaks

The individual's Key Worker will complete a Short Break Referral Form and provide current and up to date assessments such as NISAT, care and risk management plan, dysphagia guidelines, epilepsy management plans, positive behaviour support plans etc for any individual and their carers wishing to avail of a short break.

The Learning Disability Community Team Leader will screen the Short Break Referral Form in conjunction with all associated assessments and will forward this to the Short Breaks Team.

The Short Break Team will meet monthly to discuss and agree the appropriate facility and allocate nights according to availability based on the referral.

Once Woodlawn House or Hillview has been identified as the most appropriate facility to meet the individual's needs, the Short Break Coordinator will arrange for the individual and their carers to visit Woodlawn House or Hillview.

A pre-admission meeting [tea visit] will be arranged for the individual and their carers. Copies of all up to date signed reports and

assessments should be provided to the Registered Manager / Nurse in Charge prior to this meeting.

A nursing assessment will be completed by a nominated Registered Nurse and further information will be obtained from the service user (where appropriate) and carers on the service users' needs, preferences, likes and dislikes.

Further assessments may be arranged and undertaken as required. Copies of the outcomes and recommendations of all assessments must be made available to the home before the individual's first overnight admission. Any items of equipment required/recommended must also be made available to the home before the individual's first overnight admission.

Requests, changes or cancellations required by the carer should be made via the community keyworker to the Short breaks Coordinator who will liaise with the facility.

13.0 Emergency admissions

Emergency admissions are closely linked with the duties of the SHSCT, to care for and protect vulnerable adults and to support carers to meet the needs of service users. The admission/allocation criteria will be adhered to in all such circumstances.

An emergency admission will be considered when SHSCT staff establishes the need to deal with a situation as an emergency. The decision to offer admission in any circumstances is at the discretion of the Registered Manager in consultation with The Head of Service.

In the event Woodlawn House cannot support an emergency admission the community keyworker will be informed to source an alternative bed based admission.

The Aim of an Emergency Admission is:

To assist carers in attending to unforeseen event requiring prompt action, which cannot be met by domiciliary care provision, examples may include death of an immediate family member, sickness/incapacity of main carer.

Such admissions should be for the shortest possible duration, with timeframes agreed at the outset, where possible.

The procedure is as follows:

The referrer/short breaks coordinator contacts the facility to establish if an appropriate bed to meet the individuals assessed needs is available.

The Nurse-in-Charge will:

- Confirm availability of a bed.
- Confirm the availability of bed equipment which will meet the assessed needs of the individual.
- Consider compatibility issues with other service users availing of the service.
- Consider if additional staff resources are required and can be sourced to meet the assessed needs of the individual. This may require to be done in consultation with the Registered Manager and/or Head of Service.
- In situations where the bed is not available consideration should be given to re-directing the referral to other services e.g. Team Leaders Community Services, Duty Social Worker.
- Following consultation with Registered Manager or Nurse in Charge facilitate the emergency admission.
- Follow admission procedure as per Operational Policy.

Arrangements are made between the referrer and the Registered Manager/Nurse in Charge to:

- Set objectives for admission.
- Provide relevant information such as Comprehensive Assessment, Comprehensive Care Plan, Risk assessment and/or other relevant information. This should be provided prior to admission.
- Provision of a Medicine Administration Record and all currently prescribed medicines on admission.
- Review the service user's placement. This should be undertaken within two working days of admission.

14.0 Arrangements for service users/residents to engage in social activities, hobbies and leisure interests

The facility will endeavour to involve adults as much as possible in the life of the local Community and encourage them to use the full range of social and leisure facilities available. The facility has access to transport to facilitate the use of local amenities.

The facility will work closely with School / Day Care Staff to assist service users and their carer's in availing of short breaks care by attending reviews, where possible and the sharing of relevant information.

Service users may continue to attend school/day placement on a daily basis if transport has been arranged.

Each service user will have the opportunity to participate in activities appropriate to his or her age and personal choice whilst availing of a short break.

15.0 Arrangements in place for consultation with service users/residents about the operation of the home

Each service user will be allocated a named nurse who will take a special interest and have specific responsibilities for him or her.

The facility aims to provide the highest possible quality of service. To help us do this, we welcome service users and carer's views and comments, both negative and positive.

These are our assurances to service users and carers:

- We will provide our service to you in a similar manner to a 'home from home'.
- The facility aims to ensure that you feel safe, secure and comfortable.
- You will be cared for by professional staff, working to regulated professional standards.
- Everyone using the facility will be treated with dignity, respect and equality and will receive a friendly and helpful service.
- Your human rights will be adhered to at all times.
- You will be invited to ask questions and be given answers that are clear and understandable to you in an easy read format.
- We will identify your talents; development needs and offer appropriate support to build on these.

- You will not be left alone, unless you choose to be and this choice will be recorded in your Nursing Assessments.
- Together with you and your carer, we will develop a Care plan, which will meet your assessed needs.
- While you are availing of a short break, your care will be planned in a partnership agreement with you and your carer.
- Together with you and your carer we will agree a time of admission / discharge for you which will normally be between 14:00 and 18:00 (admission) and 09:00 and 11:00 (discharge).
- There will be an opportunity for each service user and their parent/carer to articulate their experience of the short breaks service via an annual satisfaction survey. Any queries or concerns which they may have with regard to short breaks can also be discussed at an annual review or on admission or discharge.

Service users will also be given the opportunity to communicate their suggestions and opinions of the service provided at house meetings.

16.0 Fire precautions and associated emergency procedures

Fire Precautions

The Facility complies with NI Fire Code HTM 84 Fire Safety in Residential Care Premises.

All staff receive fire safety information, instruction and training as part of the induction process and attend fire lectures bi-annually.

The Facility has a nominated Fire Officer and all staff are trained as Deputy Nominated Fire Officers. A minimum of one member of staff trained as a Deputy Nominated Fire Officer will be on duty at all times and highlighted on the rota. Fire checks will be carried out and recorded by facility staff on a weekly basis.

Medical Emergencies

A minimum of one member of staff trained in basic resuscitation/first aid skills will be on duty at all times. This person will be responsible for managing and co-ordinating the immediate care of the individual and if necessary contacting the Emergency Services by dialling 9-999.

The Facility adheres to the Trust's Emergency Plans, which set out guidance in relation to any major incident

17.0 Arrangements in place for meeting service user's spiritual needs/attendances at religious services of their choice

This Facility fully respects the religious observations of every person using this short breaks service and every effort will be made to accommodate and support an individual's spiritual needs and religious observances and requirements. It will arrange as far as possible, for the person to attend their place of worship during their stay and/or contact a representative from a particular religious denomination on their behalf, if they should so wish.

18.0 Social contact with relatives/friends/ representatives/local community where practicable

Visitors:

The facility has an open visiting policy regarding visiting arrangements. Service users and their visitors will be offered a quiet area within the facility, which affords privacy, dignity and freedom from intrusion.

A copy of the Visiting Guidelines will be made available to each individual and their carers on introduction to the service. Contact arrangements will be clearly detailed in service user's individualised care plan. In certain circumstances, visitors may be asked to comply with advice from Trust staff in relation to visiting. Details of such advice will be recorded in the service user's nursing file. It may be helpful also to contact the Nurse-in-Charge before visiting to ensure that service users are in residence and not on a day trip/social outing.

Visitors are asked to comply with smoking regulations and not to smoke within the facility or site and to obey the fire regulations. We would also ask visitors to check with nursing staff when bringing fruit, confectionary or drinks, as service users may have specific nutritional requirements. The consumption of alcohol within the facility is not permitted.

In the interests of infection control we would ask visitors not to visit if they have colds, flu like symptoms or vomiting/diarrhoea. Visitors should always use the hand sanitiser located throughout the facility.

Telephone Contact:

It may be appropriate for some service users to maintain regular contact with carers and family members via telephone calls. These arrangements should be clearly detailed in the service user's nursing assessment and care plan.

Carers contact is encouraged, but where possible telephone calls should take account of the domestic nature of the facility and of peak times

19.0 The arrangements for dealing with complaints

We value comments, suggestions for improvement and complaints. All complaints, comments or suggestions, whether oral or written shall be taken seriously, handled appropriately and sensitively. A copy of SHSCT We Value Your Views Leaflet will be made available to each service user and their carer on induction and also by request.



We Value Your
Views

We would encourage service users and carers to speak to the Registered Manager or Nurse-in-Charge initially if they have any queries or concerns. Attempts shall be made to resolve any complaints immediately and locally where possible. All service users / carers are encouraged to complete the feedback forms.

Alternatively, comments and suggestions or complaints can be made directly to:

Service User Feedback Team
Southern Health & Social Care Trust
Beechfield House
Craigavon Area Hospital
BT63 5QQ
Telephone: 028 3756 4600
Email: complaints@southerntrust.hscni.net

We will ensure that information remains confidential and the complaints procedure complies with Equality Legislation.

If you are not happy with our response to your complaint, you can contact us again. We will discuss the options available which may assist in resolving any outstanding issues.

If after this you may remain unhappy, you can refer your complaint to the Northern Ireland Commissioner for Complaints (the Ombudsman). The Ombudsman will consider your complaint to determine whether it warrants investigation by him.

Freepost NIPSO, Progressive House

33 Wellington Place

Belfast

BT1 6HN

Telephone:- 02890 233821

Textphone:- 0800 343424

Switchboard:- 028 9023 3821

Textphone:- 028 9089 7789

Email: nipso@nipso.org.uk

Where the complaint relates to an aspect of care being provided by a Regulated Care Facility the relevant organisation to deal with such a complaint is the:-

Regulation & Quality Improvement Authority

James House,

2-4 Cromac Avenue

BELFAST

BT7 2JA

Tel: 028 95361111

info@rqia.org.uk

Patient Client Council

Another alternative for the person would also be to raise a concern with the Patient and Client Council (PCC). This organisation was created on 1st April 2009 as part of the reform of Health and Social Care in Northern Ireland and acts as a powerful, independent voice for patients, clients, carers and communities.

The role of the PCC is to be an independent, informed and influential voice that makes a positive difference and advocates for people across Northern Ireland in Health and Social Care.

You can call the PCC helpline: 0800 917 0222. Lines are open Monday to Friday (excluding bank holidays), 9am – 4pm.

Alternatively, send an email to: info@pcc-ni.net

Patient and Client Council
FREEPOST
2nd Floor Centre House
79 Chichester Street
Belfast
BT1 4JE

The Trust has in place independent advocacy arrangements which will be accessed when appropriate. Contact details are:- Sinead Campbell 078 1469 3639

20.0 The arrangements made for dealing with reviews of the service user's/resident's care plan

Reviews:

Reviewing the care needs of service users and their carers is essential. The care plan will be tailored to their individual, emotional, physical, social, educational and developmental needs. The frequency of reviews should be governed by the complexity of need and should be linked with existing review systems.

The process of ongoing review within the facility will include:

- Update information databases and review of Nursing assessments and Nursing Care Plans.
- Promote the flow of information and enhance communication between service users, their carer's and Trust staff / key professionals.
- Offer guidance and support to service users and their carer's.
- Report any unmet need.
- Listen to service users and their carers' comments, feedback, suggestions and complaints in relation to service provision.
- Identify areas for improvement to be taken into account in our planning processes.

- Maximise the benefits of short breaks for service users and their carer's.
- Promote inclusion/participation of service users and their carer's in service delivery.

Documentation should be recorded in a standard format to aid the consistent collection of data and information. A copy of the care plan should be available to the service users and their carer and shared with all other contributors where appropriate.

21.0 The number and size of rooms in the home

The main building comprises of seven ensuite bedrooms, two large bathrooms, two further WC, two living rooms, a low stimulus room, a Multi-Sensory room, kitchen and dining room, staff room and staff changing area, a laundry room, a treatment room and a reception area.

Adjacent to main building is a self-contained unit comprising of 1 ensuite bedroom, living room/kitchenette, toilet and office.



RAA32_Woodlawn
House.pdf



RAA33-Woodlawn
Pod-A3H.pdf

22.0 Details of any specific therapeutic techniques used in the home and arrangements made for their supervision

Specific Therapeutic techniques including safety interventions may be required on the basis of the service user's learning disability and/or behaviour, in order to avoid placing themselves or others in danger. Issues in relation to restrictive practices will be specified within the service user's individual Care plan and Risk Assessment.

The least restrictive method for the least amount of time will be adopted in the event of this measure being required. This will be agreed with the service users (where possible), carers and relevant members of the multi-disciplinary team.

The facility will adhere to Trust procedures in the provision of techniques or therapies and arrange for the appropriate supervision and training for staff.

In the event of a safety intervention being utilised a post incident check in / debrief will be completed and any actions followed up immediately.

23.0 The arrangements made for respecting privacy and dignity of service users

- The facility will aim to enhance the individuality, dignity, self-respect and quality of life of each person accessing the facility.
- The service should be based upon the person centred needs of individuals.

- The service should be developed to ensure it responds flexibly and sensitively to the needs of individuals and their carer's.
- The service should be effective, prompt, equitable and comprehensive.
- The quality of service provided/developed to an individual should address:
- The right of individuals to be free from intrusion or public attention into their affairs;
- Opportunities to incur a degree of calculated risk, balanced against their right to protection from abuse;
- A recognition of the intrinsic value of people, regardless of circumstances, by respecting their uniqueness and their personal needs and treating these with respect;
- The realisation of personal aspirations and abilities in aspects of daily life;
- The maintenance of all entitlements associated with citizenship.

24.0 Date approved and implemented: June 2008

25.0 Dates of review and record of changes made:

November 2011	Changes to admission criteria Changes to staff team
October 2012	Changes to line management structure Changes to staff team
April 2013	Review of admission criteria – service users who present with a higher level of behaviours which challenge will now be admitted to the facility for short breaks care if their assessed needs can be safely and appropriately met in the facility. Staffing levels will be increased at these times over each 24 hour period. Modifications will be made to the internal doors to minimise the risk of harm or injury to those service users who are considered more vulnerable
February 2014	Changes to staff team

July 2014	Changes to staff team
December 2014	Changes to staff team
January 2015	Appointment of Deputy Chief Executive following resignation of Chief Executive
August 2015	Changes to staff team
September 2015	Changes to staff team
January 2016	Changes to use of terminology from respite provision to short break provision Changes to staff team
February 2016	Changes to staff team
March 2016	Changes to staff team
April 2016	Appointment of Interim Chief Executive Mr Francis Rice Changes to the referral process for short breaks provision
July 2016	Changes to staff team
September 2016	Changes to staff team
April 2017	Changes to staff team
June 2017	Changes to staff team
October 2017	Changes to staff team Variation of structure to include self-contained unit adjacent to Woodlawn House
January 2018	Changes to staff team
February 2018	Changes to staff team
May 2018	Changes to staff team
December 2018	Changes to staff team Variation of Structure application passed to include self-contained unit adjacent to main building which has increased bed capacity to 9
April 2021	Variation of registration to include Physical Health category of care. This is to accommodate 1 individual with acquired Brain injury whose permanent placement has broken down.
October 2021	Changes to staff team
December 2021	Changes to staff team Update to complaints contacts Update to rooms
March 2022	Changes to staff team Update to admission / discharge Update to rooms
May 2023	Due to Covid-19 and social distancing guidance we had to create additional living areas. An under used bedroom [8] in Woodlawn House was converted into a living area for residents using bedroom 7. With

	<p>increasing challenging and complex service users requiring low stimulus environments bedroom 8 has remained a living space. This change allows Woodlawn House to consistently provide short breaks to 7 service users weekly and reduce the risk of serious incidents due to over stimulation / compatibility. Woodlawn House has been able to provide short breaks to complex service users using this low stimulus area as a safe place whilst also promoting social integration with short break service users.</p>
December 2023	<p>2.0 change to team 4.0 changed "agreed" to "discussed" as the current category of care is RC-LD and RC-LD (E) and there are no restrictions on the registration of the home to have residents there on a temporary placement as long as they are within the registered categories of care; their needs have been assessed as met (with ongoing assessment) and the SOP/Service User Guide (SUG) are updated. 19.0 added in Northern Ireland ombudsman details 21.0 added floor plans with room size</p>
June 2025	<p>Chief Executive updated. PCC contact details added RQIA contact details added Independent Advocate contact details added</p>