





### TRUST BOARD / SLT COVER SHEET

	<p>The cover sheet purpose is to provide the Trust Board/Committee with a clear summary of the paper being presented, how it impacts on the people we serve, key matters for attention and the ask of the Trust Board/Committee</p> <p>The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the paper. The expectation is that the Accountable Director has read and agreed the content of both the cover sheet and paper.</p>	
<b>Meeting and Date of meeting</b>	Trust Board Meeting - Thursday, 29 <sup>th</sup> January 2026	
<b>Title of paper</b>	Seasons of Life Q-exchange Project	
<b>Accountable Director</b>	<b>Name</b>	Colm McCafferty
	<b>Position</b>	Director
<b>Report Author</b>	<b>Name</b>	Sinead Hannan Psychologist (paediatric services)
	<b>Email</b>	sinead.hannan@southerntrust.hscni.net
<b>This paper sits within the Trust Board role of:</b>	Strategy	
<b>This paper is presented for:</b>	Information <i>(Notes on completion at end of document)</i>	
<b>Links to Trust Strategic Priorities</b>  	<input checked="" type="checkbox"/>	Collaborative Working
	<input type="checkbox"/>	Learning Organisation
	<input checked="" type="checkbox"/>	Safety, Quality & Experience
	<input type="checkbox"/>	Community First
	<input type="checkbox"/>	Whole-Life Approach

<b>1. Reason for Presentation of Paper / Report</b>	
<i>Provide an overview of the Seasons of Life Project Quality Improvement Project</i>	
<b>2. Detailed summary of paper contents:</b>	
<ul style="list-style-type: none"> <li>• Context to Q-exchange</li> <li>• Overview of the implementation of the QI process and this initiative re children's bereavement support</li> <li>• Summary of project outcomes and learning</li> <li>• Next steps</li> </ul>	
<b>3. Areas of improvement/achievement:</b>	
<ul style="list-style-type: none"> <li>• Picker Award winning project</li> <li>• Embedding service user experience through the project development</li> <li>• Collaborative working – crossing boundaries</li> <li>• Development of a replicable intervention</li> </ul>	
<b>4. Areas of concern/risk/challenge:</b>	
<ul style="list-style-type: none"> <li>• Bereavement is a public health issue – hidden need within child and adult services</li> <li>• Sourcing recurrent funding</li> <li>• Releasing capacity from core services to support the service</li> </ul>	
<b>5. Impact on Statutory Duties: Provide details on the impact of the following and how.</b>	
<b><i>Financial Impact</i></b>	<b><i>Safety and Quality Impact</i></b>
Yes, there are Financial Impacts	Yes, there are Quality, Safety or Experience Impacts
<b>6. Risk Assessment (Risk level and state if a risk assessment be completed)</b>	
N/A	
<b>7. Other Business Intelligence/data (If appropriate)</b>	

**8. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.**

<b>Corporate Risk Register</b>	
<b>Board Assurance Framework</b>	
<b>Equality and Human Rights</b>	

### **Trust Board Role Fulfilment**

<b>Strategy</b>	<i>Papers in this category should address forward-looking priorities, long-term objectives, or service transformation. These are typically focused on shaping the future of the organisation and will often involve decisions on direction, investment, or innovation.</i>
<b>Culture</b>	<i>These papers aim to influence or reflect the values, behaviours, and staff or patient experiences within HSC. They may relate to leadership development, equality, diversity and inclusion, staff engagement, or initiatives intended to reinforce our organisational ethos.</i>
<b>Accountability</b>	<i>Papers falling into this area relate to governance, assurance, performance monitoring, compliance, and risk. They provide evidence that responsibilities are being fulfilled, standards are being met, and corrective actions are being taken where necessary.</i>

### **Reasons for Paper Presentation**

<b>Approval</b>	<i>Used when an item requires a formal agreement or endorsement by the meeting / committee members. Examples are approving minutes, budgets, proposals or policies.</i>
<b>Assurance</b>	<i>Used when an item can be measured against a certain criteria / standard. Examples are a project is on course with delivery or financial targets are being met.</i>

<b>Information</b>	<i>Used when an item is presented for the purpose of updating or informing the attendees without requiring a decision or action, such as reports, updates, or announcements.</i>
<b>Discussion</b>	<i>Used when an item is listed primarily for open discussion, brainstorming or gathering input from the members without requiring an immediate decision.</i>