


TRUST BOARD COVER SHEET

	<p>The cover sheet purpose is to provide the Trust Board/Committee with a clear summary of the paper being presented, how it impacts on the people we serve, key matters for attention and the ask of the Trust Board/Committee</p> <p>The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the paper. The expectation is that the Accountable Director has read and agreed the content of both the cover sheet and paper.</p>	
Meeting and Date of meeting	<p><i>Trust Board Meeting</i> 29th January 2026</p>	
Title of paper	<p><i>Application of Trust Seal</i></p>	
Accountable Director	Name	<p>Ms Catherine Marks</p>
	Position	<p>Director of Finance, Procurement and Estates</p>
Report Author	Name	
	Email	
This paper sits within the Trust Board role of:	<p>Accountability</p>	
This paper is presented for:	<p>Approval</p>	
Links to Trust Strategic Priorities 	<input checked="" type="checkbox"/>	<p>Collaborative Working</p>
	<input type="checkbox"/>	<p>Learning Organisation</p>
	<input checked="" type="checkbox"/>	<p>Safety, Quality & Experience</p>
	<input type="checkbox"/>	<p>Community First</p>
	<input type="checkbox"/>	<p>Whole-Life Approach</p>

1. Reason for Presentation of Paper / Report

- Countersigning and Trust Seal required to Contract Documentation tendered by Estates Development and Capital Works:

2. Detailed summary of paper contents:

Contract Title	Value	Background
C25RMO13 Reconfiguration & upgrade of DR plain film Room 3 at Craigavon Area Hospital	£8,500.00	Appointment of Knox & Clayton Architects via existing Minor Works Consultancy Framework for design services associated with reconfiguration & upgrade of DR plain film Room 3 at CAH
C25RM016 Reconfiguration & Upgrade of DR plain film ROOM 11 at Craigavon Area Hospital	£8,500.00	Appointment of Knox & Clayton Architects via existing Minor Works Consultancy Framework for design services associated with DR plain film Room 11 at CAH
Lease for Star sure Start 2 2c Victoria house Banbridge	£5,000.00 per Annum	Renewal of Existing Lease for a further 3 years
Lease for Star sure Start 1 2c Victoria house Banbridge	£16,500.00 per Annum	Renewal of Existing Lease for a further 3 years
Lease for Star Blossom Start 1 36 Carleton Street Portadown	£12,000.00 per Annum	Renewal of Existing Lease for a further 3 years
R26RV061 Ramone OPD Refurb Works at Craigavon Area Hospital	£41,175.00	Design Services associated with Ramone OPD at CAH
R26RV044E Renal Plantroom Refurbishment	£35,000.00	Refurbishment Renal Plantroom to be split into accommodate a workshop space
C25GC005 Reconfiguration of Biochemistry & Analysers within laboratories at Craigavon Area Hospital	£50,000.00	Reconfiguration of Biochemistry & Analysers within laboratories at Craigavon Area Hospital
C25DT002 Bereavement Room ED at CAH	£67,361.25	Bereavement Room ED at CAH
C25RF011	£ 78,610.67	Design Team service required to provide a specialist listed

Design Team service required to provide a specialist listed Building compliant Design for repair and restoration of existing turrents		Building compliant Design for repair and restoration of existing turrents
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*Retrospective Approval

3. Areas of improvement/achievement:

- N/A

4. Areas of concern/risk/challenge:

- N/A

5. Impact on Statutory Duties: Provide details on the impact of the following and how.

<i>Financial Impact</i>	<i>Safety and Quality Impact</i>
No, there are no Financial Impacts	No, there are no Quality, Safety or Experience Impacts

6. Risk Assessment (Risk level and state if a risk assessment be completed)

N/A

7. Other Business Intelligence/data (If appropriate)

N/A

8. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.

Corporate Risk Register	No
Board Assurance Framework	No

Equality and Human Rights	No
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