



TRUST BOARD COVER SHEET

	<p>The cover sheet purpose is to provide the Trust Board/Committee with a clear summary of the paper being presented, how it impacts on the people we serve, key matters for attention and the ask of the Trust Board/Committee</p> <p>The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the paper. The expectation is that the Accountable Director has read and agreed the content of both the cover sheet and paper.</p>	
Meeting and Date of meeting	<p>Trust Board Meeting 26.03.2026</p>	
Title of paper	<p>Application of Trust Seal</p>	
Accountable Director	Name	<p>Mrs Catherine Marks</p>
	Position	<p>Director of Finance, Procurement and Estates</p>
Report Author	Name	<p>Mrs Catherine Marks</p>
	Email	<p>catherine.marks@southerntrust.hscni.net</p>
This paper sits within the Trust Board role of:	<p>Accountability</p>	
This paper is presented for:	<p>Approval</p>	
Links to Trust Strategic Priorities 	<input checked="" type="checkbox"/>	<p>Collaborative Working</p>
	<input type="checkbox"/>	<p>Learning Organisation</p>
	<input checked="" type="checkbox"/>	<p>Safety, Quality & Experience</p>
	<input type="checkbox"/>	<p>Community First</p>
	<input type="checkbox"/>	<p>Whole-Life Approach</p>

1. Reason for Presentation of Paper / Report

- Countersigning and Trust Seal required to Contract Documentation tendered by Estates Development and Capital Works:

2. Detailed summary of paper contents:

Contract Title	Value	Background
Lease for Offices at O'Hagan house, Monaghan Row Newry	£41,500	Renewal of existing lease for a further 9 months.
Deed of Charge	£20,246.14 Financial Assessments Debt	A charge to be put on the client's property whilst recovering debt.
2A Forkhill Road, Mullaghbawn Newry	Rent £24,500 per annum	Renewal of existing lease for a further 12 months.
Lease to NIE Sub-station south tyrone hospital	Nominal Rent £1	Renewal of existing substation for a furth 99 years
Lease for Blossom Arke Sure Start	£32,272 per annum	Renewal of Existing Lease for a further 5 years.

* Retrospective Approval

3. Areas of improvement/achievement:

- N/A

4. Areas of concern/risk/challenge:

- N/A

5. Impact on Statutory Duties: Provide details on the impact of the following and how.

<i>Financial Impact</i>	<i>Safety and Quality Impact</i>
No, there are no Financial Impacts	No, there are no Quality, Safety or Experience Impacts

6. Risk Assessment (Risk level and state if a risk assessment be completed)

N/A

7. Other Business Intelligence/data (If appropriate)

N/A

8. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.

Corporate Risk Register

No

Board Assurance Framework

No

Equality and Human Rights

No