

ADULT PROTECTION REPORT IN RESPECT OF

Report Author(s)

Designated Adult Protection Officer

Date report approved

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Any important omissions or inaccuracies in the report should be notified to the DAPO within 7 days: otherwise it will be assumed that the report is final.

INVESTIGATION TEAM

Contributors to the investigation:

ENGAGEMENT WITH ADULT AND NEXT OF KIN AND/OR THEIR FAMILY

TERMS OF REFERENCE

(What have you been asked to do? Including application of Human Rights Principles)

PEN PICTURE AND SOCIAL CIRCUMSTANCES OF ADULT IN NEED OF PROTECTION

Includes an assessment of need, mental capacity and ability to protect themselves from harm.

PROVIDE A DESCRIPTION OF INCIDENT /CONCERN

Outline the details of the adult protection concerns including any previous concerns.

ADULT IN NEED OF PROTECTION AND NEXT OF KIN AND/OR FAMILY EXPECTATIONS OF INVESTIGATION INCLUDING THEIR PREFERRED OUTCOME

(Include supports provided to aid communication where necessary)

INVESTIGATION METHODOLOGY

List methods used to gather information, including - Adult Protection meetings conducted, documentation reviewed, professional assessments and reports requested.

FINDINGS

(This section must include timeline of events, factual evidence identified in relation to each concern including information source and analysis of information gathered. Detail must include the rationale for the weight attributed by the IO to the seriousness and impact of the harm /abuse on the adult in need of protection. Outline the views of the adult and their next of kin and/or family in relation to the investigation findings.)

**CONCLUSION**

(On the balance of probability, did harm occur as a result of abuse, exploitation or neglect?)

AREAS FOR LEARNING**DISTRIBUTION LIST FOR CASE DISCUSSION/CONFERENCE**

Signature of Investigation officer(s)

Date

Date

Signature of DAPO

Date

Signature of Adult in need of protection

Date

Signature of Next of Kin and/or family (as appropriate)

Date