

FOI 3853

21st July 2026

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

Please provide:

1. A list of all buildings used wholly or partly for administrative and non-clinical functions.

2. For each building please provide:

2a. Number of workstations used wholly or partly for administrative and non-clinical functions

2b. Number of assigned staff for administrative and non-clinical functions

2c. Average occupancy rate for administrative and non-clinical functions

2d. Average utilisation rate for administrative and non-clinical functions

3. Any office occupancy or utilisation reports produced since 2016.

4. Any reports identifying underutilised office accommodation.

5. Any workspace utilisation studies that have been carried out or are planned to be carried out, and any results/findings currently available.

6. Any estate utilisation studies that have been carried out or are planned to be carried out, and any results/findings currently available.

7. Any desk utilisation studies that have been carried out or are planned to be carried out, and any results/findings currently available.

8. Any reports recommending estate rationalisation.

Please provide information for administrative accommodation for each financial year from 2016 onwards

Response: Under section 12 of the Freedom of Information Act 2000, Public Authorities are not obliged to comply with an information request where to do so would exceed the cost limit.

Unfortunately, we are unable to provide the information you have requested as the cost of locating and retrieving the information exceeds the “appropriate limit” as stated in the Freedom of Information (Fees and Appropriate Limit) Regulations 2004. It has been estimated that it would take more than 18 hours to locate and retrieve the requested

information. To obtain this information and it would exceed the £450 limit and is therefore cost prohibitive.

Furthermore, under Section 16 of the Freedom of Information Act, we can advise that it would require an extensive manual review of all information over a 10-year period, just to ascertain if information relevant to your request is held. As such, we advise that there is no way to refine this request to bring it within the appropriate limit.

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