

**COVID-19 ACCOMMODATION REQUEST FORM**

During the COVID-19 pandemic we want to support our staff and maintain their safety. Where necessary the Trust is willing to provide alternative accommodation options for staff including Internal Accommodation on site or External Accommodation – Hotels (only selected hotels).

If any of the criteria below is applicable and you require accommodation, please complete the form below and email to [covid19.accommodation@southerntrust.hscni.net](mailto:covid19.accommodation@southerntrust.hscni.net)

Alternatively, if you want to discuss any aspect of accommodation, please contact Tel: 028 3756 1419 between 9.00am-5.00pm

PERSONAL DETAILS					
<b>NAME</b>					
<b>NURSING/ RESIDENTIAL HOME NAME AND ADDRESS</b>					
<b>JOB TITLE</b>					
<b>PERSONAL CONTACT DETAILS</b>		<b>TEL:</b>		<b>EMAIL:</b>	
CRITERIA FOR ACCOMMODATION DURING COVID-19					Please Tick
1	Staff who are not suspected COVID, but are well, and making a request to be accommodated close to hospital or away from their home due to concerns about family members who are defined on medical grounds as extremely vulnerable requiring 'shielding' from covid-19, or that someone they live with is considered high risk/vulnerable to Covid-19.				<input type="checkbox"/>
2	Staff who have a significant commute to work and have back to back shifts and no other suitable accommodation option.				<input type="checkbox"/>
3	Staff required to be on call and no other suitable accommodation option.				<input type="checkbox"/>
4	Staff who are suspected COVID/symptomatic, have been tested and whilst awaiting results, require to be away from home due to concerns about family members who are defined on medical grounds as extremely vulnerable requiring 'shielding' from covid-19, or that someone they live with is considered high risk/vulnerable to Covid-19.				<input type="checkbox"/>
5	Staff who have had positive test results and are required to isolate away from home due to concerns about family members who are defined on medical grounds as extremely vulnerable requiring 'shielding' from covid-19, or that someone they live with is considered high risk/vulnerable to Covid-19.				<input type="checkbox"/>
ACCOMMODATION REQUIREMENTS					
<b>Required From</b>				<b>Required Until (if known)</b>	
<b>Preferred location *Please note this may not be possible dependent on capacity</b>					
<b>Craigavon</b>	<input type="checkbox"/>	<b>Armagh</b>	<input type="checkbox"/>	<b>Newry</b>	<input type="checkbox"/>
<b>To you have access to a car</b>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	
<b>Applicant Signature</b>					
MANAGEMENT APPROVAL					
<b>Home Managers Name</b>					
<b>Signed (must be signed by Home Manager)</b>					
<b>Date</b>					