

**From Director, Corporate Management
Directorate**



To: ALB Chairs
ALB Chief Executives

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Our ref: LM/29/11/19

Date: 29 November 2019

Dear Colleagues,

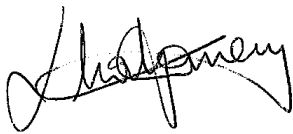
DAO (DoF) 05/19 - Partnership Agreement Template

1. The enclosed DAO confirms the publication of the Partnership Agreement Template which will supercede the Management Statement / Financial Management Statement (MSFM) incorporated within Managing Public Money NI. It also sets out the background to the development and subsequent agreement of the template.
2. DoF colleagues have confirmed the importance of the Partnership Agreement in explaining the overall governance framework within which an individual ALB operates. The principles underpinning these arrangement are set out in the *"Partnerships between Departments and Arm's Length Bodies: NI Code of Good Practice"* which should be read in conjunction with the template. This is included as an Annex to the template. DoF will issue additional guidance on Proportionate Autonomy for ALB's in due course and we will circulate this on receipt.
3. The intention is that Partnership Agreements with be phased in from 1 April 2020. In the interim, the Department will be liaising with DoF and our ALB's in respect of arranging further guidance, training and support. This will allow us to plan

for implementation of the new template agreements and to determine and agree the most appropriate model of partnership for each ALB.

4. I would be grateful if the enclosed documents can be brought to the attention of all relevant staff in your organisation. If you have any queries, they should be addressed to russell.redmond@health-ni.gov.uk in the first instance.

Yours sincerely

A handwritten signature in black ink, appearing to read 'La'Verne Montgomery', with a stylized, cursive script.

LA'VERNE MONTGOMERY

cc: DoH Board Members
DoH Sponsor Branch Teams
Press Office

Encl: DAO (DoF) 05/19 - Partnership Agreement Template

Final Partnership Agreement Template (including embedded document - *Partnerships between Departments and Arm's Length Bodies: NI Code of Good Practice*)