

**Quality care – for you, with you**

## **BOARD REPORT SUMMARY SHEET**

Meeting: Date:	Trust Board 30 <sup>th</sup> January 2020
Title:	Estate Services Annual Report 2018/19
Lead Director:	Ms Helen O'Neill, Director of Finance, Procurement and Estates
Purpose:	For Approval
<u>Key strategic aims:</u> To provide assurance to Trust Board on the effective and efficient use of resources, promoting best value from our Estate and supporting corporate initiatives.	
<u>Key issues/risks for discussion:</u> <ul style="list-style-type: none"> <li>• Estate consists of over 250 buildings on 104 separate sites, with a total floor area of c 250,000m<sup>2</sup>.</li> <li>• Primary function is to provide safe, comfortable, fit for purpose facilities for all service users and staff</li> <li>• Adopt a culture of continuous improvement, environmental sustainability</li> <li>• Supporting all customers with a responsive, professional service</li> <li>• Minor works schemes completed to the value of £1.6m</li> <li>• Health Projects Procurement and Cost Advisory Sub-Division rated the Trust's work on estates procurement Green.</li> <li>• Complexities associated with the timing of funding both revenue and capital</li> <li>• Fire controls assurance secured 88% in 2018/19, which is substantive</li> </ul>	
<u>Summary of SMT discussion:</u> <ul style="list-style-type: none"> <li>• Ongoing difficulties associated with an aging estate and the continual increasing demand for accommodation</li> <li>• The out-workings from the Effective and Efficient use of Estate work-plan will support an estates strategy for the coming 3 – 5 years.</li> </ul>	
<u>Human Rights/Equality:</u> N/A	