

TRUST BOARD MEETING

DATE: Wednesday, 12th June 2019

TIME: 9.30 a.m. – 3.00 p.m.

VENUE: Boardroom, Trust Headquarters, Craigavon

AGENDA

TIME		ITEM	DIRECTOR	BOARD ACTION REQUIRED
9.30 – 10.00 a.m.	1.	Chair's welcome and apologies Mrs H McCartan (Non-Executive Director) Mrs S Rooney (Non-Executive Director) Mrs E Gishkori (Director of Acute Services)	Mrs Roberta Brownlee	
	2.	Declaration of Interests	Mrs Roberta Brownlee	
	3.	Service Improvement/Learning from Service User Experience PRESENTATION: 'Good Sam App' <i>Mr Ronan McBride, Quality Improvement Facilitator and Mrs Paula Tally, Assistant Director of Best Care Best Value (Acting) attending</i>	Mrs Roberta Brownlee Mrs Aldrina Magwood	information
10.00 – 10.20 a.m.	4.	Strategic Issues i) Year 2 Progress Report on Corporate Plan	Mrs Aldrina Magwood	information
10.20 – 10.30 a.m.		ii) Summary of Capital Investment 2018/19	Mrs Aldrina Magwood	information
10.30 – 10.40 a.m.		iii) Confidence and Supply Money – Transformation Agenda	Mrs Aldrina Magwood	assurance
10.40 – 10.45 a.m.	5.	Head of Internal Audit Annual Report	Ms Helen O'Neill	information

10.45 – 11.00 a.m.	6.	Approval of Write-off of Losses (ST934/19)	Ms Helen O'Neill	approval
COFFEE BREAK				
11.20 – 11.40 a.m.	7.	Draft Annual Report, Governance Statement and Accounts for the year ended 31 March 2019 (ST935/19)	Ms Helen O'Neill	approval
11.40 – 12 noon	8.	Draft Report to Those Charged with Governance 2018/19	Ms Helen O'Neill	information
12 noon – 12.30 p.m.	9.	Operational Performance i) Performance Report (year-end) (ST936/19)	Mrs Aldrina Magwood	approval
12.30 – 12.45 p.m.		ii) Human Resources Report (ST937/19)	Mrs Vivienne Toal	approval
12.45 – 1.00 p.m.	10.	Board Assurance Framework (ST938/19)	Mr Shane Devlin	approval
LUNCH				
1.30 – 1.45 p.m.	11.	Patient/Client Safety and Quality of Care i) Executive Director of Nursing, Midwifery and AHP's Report	Mrs Heather Trouton	assurance
1.45 – 2.00 p.m.		ii) Medical Director Report	Dr Maria O'Kane	assurance
		iii) HCAI Report	Dr Maria O'Kane	assurance
2.00 – 2.10 p.m.		iv) Executive Director of Social Work Report	Mr Paul Morgan	assurance
2.10 – 2.20 p.m.		v) Corporate Parenting Report For the Period 1 October 2018 – 31 March 2019 (ST939/19)	Mr Paul Morgan	approval
2.20 – 2.30 p.m.		vi) Year-end Carers Action Plan Update 2018/19	Mrs Melanie McClements	information
2.30 – 2.40 p.m.	12.	Updated SHSCT Bank Mandate (ST940/19)	Ms Helen O'Neill	approval

2.40 – 2.50 p.m.	13.	Board Committees		
		i) Governance Committee	Ms Eileen Mullan	approval
		- Minutes of meeting held on 7 th February 2019 (ST941/19)		
		- Summary of key issues from meeting held on 21 st May 2019	Ms Eileen Mullan	information
		- Annual Report 2018/19 (ST942/19)	Ms Eileen Mullan	approval
		ii) Endowments & Gifts Committee	Mr Martin McDonald	approval
		- Minutes of meeting held on 9 th May 2019 (ST943/19)		
		- Summary of key issues from meeting held on 4 th June 2019	Mr Martin McDonald	information
		Annual Report 2018/19 (ST944/19)	Mr Martin McDonald	approval
		iii) Audit Committee	Mr Martin McDonald	approval
2.50 – 3.00 p.m.	14.	Application of Trust Seal (ST947/19)	Ms Helen O'Neill	approval
	15.	Any other Business	Mrs Roberta Brownlee	
	<i>Date of next Trust Board meeting: Thursday 29th August 2019, at 11.30 a.m., in the Bronte Conference Room, Banbridge Health and Care Centre</i>			