



REPORT SUMMARY SHEET

Meeting: Date:	Trust Board 24th January 2019
Title:	Trust Procurement Annual Report for the year ended 31 March 2018
Lead Director:	Helen O’Neill – Director of Finance, Procurement & Estates
Corporate Objective:	Making the best use of our resources
Purpose:	Information
Summary of Key Issues for Trust Board	
<p><u>High level context:</u> The requirement to review and monitor performance for procurement and contract management is documented both in the Standing Financial Instructions of the Trust and the DOH Circular HSC (F) 22/2018, Controls over the non-payroll commissioning cycle.</p> <p>A Trust Annual Report is evidencing fulfilment of this.</p>	
<p><u>Key issues/risks for discussion:</u> This is a report on activity undertaken during 2017/18.</p>	
<p><u>Summary of SMT challenge/discussion:</u> This document was discussed at SMT on 15th January 2019.</p>	
<p><u>Internal/External engagement:</u> The document involved contributions from members of Trust Procurement Board.</p>	
<p><u>Human Rights/Equality:</u> Not applicable</p>	