

REPORT SUMMARY SHEET

Meeting:	Trust Board
Date:	24 th January 2019
Title:	Governance Committee
Lead Director:	Chair, Governance Committee
Corporate Objective:	All
Purpose:	Approval

Summary of Key Issues for Trust Board

High level context:

- i) The Minutes, for approval, contain an overview of the key discussion points and decisions from the Governance Committee meeting on 6th September 2018
- ii) The Committee met on 6th December 2018

The following key issues / risks were discussed:-

Medicines Governance reported a positive last quarter. There has been an increase in reporting and in particular from within the Domiciliary Care Team.

Clinical and Social Care Governance report was received by the Committee.

Standard and Guidelines 455 have been received between 1st September 2016 – 24th October 2018. A limited assurance report will be presented to the Audit Committee in February by Internal Audit.

Lessons Learned Forum has been in place since April 2018. They have agreed the terms of their work and undertaken a SWOT analysis.

Complaints Annual Report was received by the Committee

National Audit Assurance report for 2017/2018 was received. The key corporate issues:

- Need to ensure that all audits are reported and monitored on a regular basis within operational directorate governance arrangements
- Requirements for clarity in relation to strategic direction for clinical audit and the interface with quality improvement
- Requirement for additional resources to support the Trust's proposed clinical audit work programme 2018/2019
- Compliance with GDPR requirements
- Organisational recognition that, to be successful, many audits require multi-disciplinary input across divisions and directorates

Risk Register was reported on along with a walk-through of the BSO Shared Service 'Lack of Data Processing Contract.

Cyber Security Report was received for information.

FOI report was received for information.

Committee received an update on the **RQIA Baseline Review** of Trust governance arrangements for services commissioned from the Independent Sector.

Litigation Claims Management report was received for information.

Non-Executive Directors visits to **Children's Homes** summary report was received for assurance.