

Greatix Terms and Conditions

Please read carefully the following terms and conditions before submitting a Greatix nomination.

- If you provide a valid email address, you will receive an automated email with a copy of the text of your nomination.
- Your nomination will be checked by a member of the Greatix Administration Team at the Southern Health and Social Care Trust. If it is suitable for publication, it may be displayed on official channels owned and administered by Southern Health and Social Care Trust. These may include: SharePoint (the hospital staff intranet); our public-facing website; our social media channels; hospital news bulletins and newsletters; the monthly chief executive briefing; and trust board papers. This information may include:
 - The name(s) of the individual(s) or team(s) the submission is about
 - The name of the department or ward where they work
 - The details of what they did
 - When the submission was made
 - Whether the submission came from a staff member, a patient or a relative

The name and contact details of the person making the submission will **not** be published.

- All nominees will receive a notification of receipt of the Greatix within 8 weeks of the nomination.
- Your name and contact details will be stored securely and will not be displayed to anyone except the Greatix Team. The exception to this is if any patient safety or safeguarding concerns are raised as a result of your submission, in which case your contact details may be passed onto the Clinical and Social Care Governance Team, who may contact you.
- You can, at any time, request a copy of any Greatix which contain your personal information. This includes where you are the nominator, or where you are the nominee. You can also request that this information is deleted. Please report any concerns to

GREATix@southerntrust.hscni.net

How we protect your data

By completing and submitting this form, you (or your representative, on your behalf) are consenting to the processing of your information for this service. After submission, your personal information is handled according to our trust policies and Data Protection Legislation. [Find out more about how we process your confidential information.](#)