

**CHAIR AND NON
EXECUTIVE DIRECTORS
BUSINESS**

Chair's Business:

29 August 2019 – 25 September 2019:

External Representation:

1. Cyber Security Corporate Awareness Session – Craigavon Civic Centre
2. Meeting with the Lord Mayor and Chief Executive of Armagh City, Banbridge and Craigavon Borough Council; plus the Chief Executive

Internal Representation:

1. Meetings with the Chief Executive
2. Meetings with the Board Assurance Manager
3. Trust Board Meeting
4. 1:1 Performance Appraisal Meetings with Non Executive Directors
5. Meeting with Non Executive Directors
6. Consultant Interviews – Consultant Geriatrician (with interest in Stroke); Consultant Cardiologist
7. Governance Committee Meeting
8. Launch photograph - Children and Young People Trust Board Pledge
9. Palliative Care Conference – Armagh City Hotel
10. Meeting with Ms E Mullan, Non Executive Director; Chief Executive; and Board Assurance Manager – update on Governance Committee
11. Patient and Client Experience Committee
12. Launch of Courtyard Cabin, Craigavon Area Hospital

Non Executive Directors Business:

Ms Geraldine Donaghy – 9 August 2019 – 19 September 2019:

1. Visit to Cedar Grove Children's Home
2. Trust Board Meeting
3. Non Executive Directors Meeting with the Chair
4. Governance Committee Meeting
5. Patient and Client Experience Committee Meeting

Mrs Pauline Leeson – 28 June 2019 – 23 September 2019:

1. Adoption Panel (x2)
2. Visit to Edenvilla Children's Home
3. Trust Board Meeting
4. Governance Committee Meeting
5. 1:1 Performance Appraisal Meeting with the Chair

Ms Eileen Mullan – 19 June 2019 – 19 September 2019:

1. Breast Assessment Public Engagement Event – Newry
2. Meetings with Chief Executive and Mrs S Rooney, Non Executive Director regarding Project ECHO
3. Meeting with Ms J Champion
4. Trust Board Meeting
5. Cyber Security Corporate Awareness Session
6. Governance Committee Meeting
7. Meeting with Director of Acute Services
8. Attendance at Acute Directorate Serious Adverse Incident Briefing
9. Visit to Bocombra Children's Home
10. 1:1 Performance Appraisal Meeting with the Chair
11. Meeting with the Chair, Chief Executive and Board Assurance Manager – update on Governance Committee
12. Patient and Client Experience Committee

Mrs Hilary McCartan – 14 May 2019 – 5 September 2019:

1. Meeting with the Chair
2. Trust Board Meeting
3. Cyber Security Corporate Awareness Session
4. Non Executive Directors meeting with the Chair
5. Governance Committee Meeting
6. Meeting with the Board Assurance Manager

Mr Martin McDonald – 16 July 2019 – 29 August 2019:

1. Inquiry into Hyponatraemia Related Deaths (IHRD) Working Group Meeting
2. Meeting with Ms J Champion
3. Trust Board Meeting

Mrs Siobhan Rooney – 29 June 2019 – 13 September 2019:

1. Meetings with Chief Executive and Ms E Mullan, Non Executive Director regarding Project ECHO
2. Meeting with Ms J Champion
3. Governance Committee Meeting
4. Leadership Walk Visit – Occupational Therapy Services, Banbridge Health Centre
5. 1:1 Performance Appraisal Meeting with the Chair
6. Morbidity and Mortality Meeting

Mr John Wilkinson – 14 August 2019 – 25 September 2019:

1. Trust Board Meeting
2. Patient Client Experience Steering Group
3. Cyber Security Corporate Awareness Session
4. Meeting with the Chair
5. Governance Committee Meeting
6. Meeting with Assistant Director Corporate Parenting
7. 1:1 Performance Appraisal with the Chair
8. Consultant Microbiologist Interview
9. Patient and Client Experience Committee Meeting