

**CHAIR AND NON
EXECUTIVE DIRECTORS
BUSINESS**

Chair's Business:

26 September 2019 – 23 October 2019:

External Representation:

1. Healthcare Financial Management Association (HFMA)/Northern Ireland Confederation (NICON) Training Event – Role of the Non Executive Director in Health and Social Care
2. Meeting with Ms H Moorhead, Northern Ireland Confederation and Health and Social Services
3. Chairs Forum Meeting – Belfast
4. Northern Ireland Confederation Discussion Session – 'Inquiry into Hyponatraemia Related Deaths (IHRD) Implementation Programme: Update and next steps'
5. Patient and Client Council Event – Belfast City Hall

Internal Representation:

1. Meetings with the Chief Executive
2. Meetings with the Board Assurance Manager
3. Trust Board Meeting
4. 1:1 meeting with Trust Board attendees
5. Recruitment Day for Mental Health and Disability Services
6. Positive Ageing Day Celebration Event – Newry
7. Consultant Interview – Consultant Physician Gastroenterology
8. Meeting with Mr J Wilkinson, Non Executive Director; Chief Executive; and Board Assurance Manager – update on Patient and Client Experience Committee
9. Death and Bereavement Training – South Tyrone Hospital
10. Leadership Walk – Craigavon and Banbridge Locality Integrated Care Team/District Nurses
11. Director of Royal College of Nursing visit
12. Meeting with Mrs H McCartan, Non Executive Director; Chief Executive; and Board Assurance Manager – update on Audit Committee
13. Directors' Workshop
14. Meeting with Mrs S Rooney, Non Executive Director; Chief Executive; and Board Assurance Manager – update on Endowments and Gifts Committee
15. Performance Committee Meeting
16. Trust Leadership Conference

25 Years' Service Letters Completed (July-September 2019): 30
Staff Retirement Letters Completed (July-September 2019): 90

Non Executive Directors Business:

Ms Geraldine Donaghy – 20 September 2019 – 17 October 2019:

1. Inquiry into Hyponatraemia Related Deaths (IHRD) Meeting
2. Trust Board Meeting
3. Visit to Woodside Adolescent Centre
4. Excellence Awards Meeting
5. Directors' Workshop
6. Performance Committee Meeting

Mrs Pauline Leeson – 24 September 2019 – 17 October 2019:

1. Adoption Panel
2. Directors' Workshop
3. Performance Committee Meeting

Ms Eileen Mullan – 20 September 2019 – 17 October 2019:

1. Trust Board Meeting
2. NI Public Sector Chairs Forum Meeting and briefing with Deputy Secretary, Department for the Economy
3. Audit Committee Meeting
4. Directors' Workshop

Mrs Hilary McCartan – 6 September 2019 – 10 October 2019:

1. 1:1 Performance Appraisal Meeting with the Chair
2. Trust Board Meeting
3. Endowments and Gifts Committee Meeting
4. Healthcare Financial Management Association (HFMA)/Northern Ireland Confederation (NICON) Training Event – Role of the Non Executive Director in Health and Social Care
5. Audit Committee Meeting

Mr Martin McDonald – 30 August 2019 – 10 October 2019:

1. 1:1 Performance Appraisal Meeting with the Chair
2. Trust Board Meeting
3. Audit Committee Meeting

Mrs Siobhan Rooney – 14 September 2019- 10 October 2019:

1. Meeting with Board Apprentice Mentee
2. Trust Board Meeting
3. Endowments and Gifts Committee Meeting
4. Audit Committee Meeting

Mr John Wilkinson – 26 September 2019 – 22 October 2019:

1. Trust Board Meeting
2. Healthcare Financial Management Association (HFMA)/Northern Ireland Confederation (NICON) Training Event – Role of the Non Executive Director in Health and Social Care
3. Meeting with the Chair; Chief Executive; and Board Assurance Manager – update on Patient and Client Experience Committee
4. Audit Committee Meeting
5. Directors' Workshop
6. Trust Leadership Conference