

## TRUST BOARD MEETING

**DATE:** Thursday, 24<sup>th</sup> October 2019

**TIME:** 11.30 a.m. – 3.00 p.m.

**VENUE:** Boardroom, Trust Headquarters, Craigavon

## AGENDA

TIME		ITEM	DIRECTOR	BOARD ACTION REQUIRED
11.30 – 12 noon	1.	Chair's welcome and apologies Ms E. Mullan (Non-Executive Director) Mrs E. Gishkori (Director of Acute Services)	Mrs Roberta Brownlee	
	2.	Declaration of Interests	Mrs Roberta Brownlee	
	3.	Service Improvement/Learning from Service User Experience  PRESENTATION: 'Outpatient Parenteral Antibiotic Treatment' (OPAT) (Dr Sara Hedderwick, Consultant Microbiologist and Mr Peter McKee, Pharmacist attending)	Mrs Roberta Brownlee/ Mrs Melanie McClements	information
12 noon – 12.10 p.m.	4.	Chair's Business and Visits including Non-Executive Directors' Business and Visits	Mrs Roberta Brownlee	information
	5.	Chief Executive's Business and Visits	Mr Shane Devlin	information
	6.	Minutes of meeting held on 26 <sup>th</sup> September 2019	Mrs Roberta Brownlee	approval
	7.	Matters arising from previous meeting	Mrs Roberta Brownlee	information
12.10 – 12.30 p.m.	8.	<b>Strategic</b>  i) Community Equipment Service – Briefing on Hybrid Service Model	Mr Brian Beattie	information
12.30 – 12.40 p.m.		ii) Unscheduled Care Winter Plan 2019/20	Mrs Melanie McClements/ Mr Brian Beattie	information

12.40 – 12.50 p.m.	9.	Draft Mid-Year Assurance Statement 2019/20 (ST967/19)	Mr Shane Devlin/ Ms Helen O'Neill	approval
12.50 – 12.55 p.m.	10.	Report to those Charged with Governance 2018/19	Ms Helen O'Neill	information
12.55 – 1.05 p.m.	11.	<b>Patient/Client Safety and Quality of Care</b>		
1.05 – 1.15 p.m.		i) Medical Director Report	Dr Maria O'Kane	assurance
		ii) HCAI Report	Dr Maria O'Kane	assurance
<b>LUNCH</b>				
1.45 – 2.00 p.m.	12.	<b>Operational Performance</b>		
		i) Finance Report (ST968/19)	Ms Helen O'Neill	approval
2.00 – 2.15 p.m.	13.	<b>Board Reports</b>		
2.15 – 2.25 p.m.		i) Trust Annual Quality Report 2018/19 (ST969/19)	Mrs Aldrina Magwood	approval
2.25 – 2.35 p.m.		ii) Community Development and Health Improvement Annual Reports 2018/19 (ST970/19)	Mr Brian Beattie	approval
2.35 – 2.40 p.m.		iii) IPC Annual Report 2018/19 (ST971/19)	Dr Maria O'Kane	approval
		iv) Emergency Planning/Business Continuity Annual Report 2018/19 (ST972/19)	Dr Maria O'Kane	approval
2.40 – 2.50 p.m.	14.	<b>Board Committees</b>		
		i) Patient & Client Experience Committee		
		- Committee Chair Report from meeting held on 19 <sup>th</sup> September 2019	Mr John Wilkinson	information
		- Annual Report 2018/19 (ST973/19)	Mr John Wilkinson	approval

		<ul style="list-style-type: none"> <li>- Minutes of meeting held on 13<sup>th</sup> June 2019 (ST974/19)</li> </ul>	Mr John Wilkinson	approval
		ii) Endowments & Gifts Committee <ul style="list-style-type: none"> <li>- Committee Chair Report from meeting held on 7<sup>th</sup> October 2019</li> <li>- Committee Work Programme 2020 (ST975/19)</li> <li>- Minutes of meeting held on 4<sup>th</sup> June 2019 (ST976/19)</li> </ul>	Mrs Siobhan Rooney  Mrs Siobhan Rooney  Mrs Siobhan Rooney	information  approval  approval
		iii) Audit Committee <ul style="list-style-type: none"> <li>- Committee Chair Report from meeting held on 10<sup>th</sup> October 2019</li> <li>- Committee Work Programme 2020 (ST977/19)</li> <li>- Minutes of meeting held on 4<sup>th</sup> June 2019 (ST978/19)</li> </ul>	Mrs Hilary McCartan  Mrs Hilary McCartan  Mrs Hilary McCartan	information  approval  approval
2.50 – 3.00 p.m.	15.	Application of Trust Seal (ST979/19)	Ms Helen O’Neill	approval
	16.	Any other Business	Mrs Roberta Brownlee	
	<b><i>Date of next Trust Board meeting: Thursday 30<sup>th</sup> January 2020, at 11.30 a.m. - Venue to be arranged</i></b>			