



Trust Board is the formal decision-making body for the Southern Health and Social Care Trust - responsible for setting strategy, monitoring performance, ensuring that we meet our statutory and regulatory duties and effectively manage risks.



Trust Board meetings take place in a public forum, which means that members of the public are very welcome to attend and observe. We ask anyone who is attending to let us know in advance and please join the meeting promptly.



As we have a lot of complex business to get through at each Trust Board meeting, we follow Standing **Orders**, which are rules to help us fulfil our responsibilities. Under Standing Orders, we ask anyone who wishes to ask a question or address the meeting on an agenda item, to request **Speaking Rights**. During this pre-election period (Purdah), we encourage anyone who wishes to ask a question on an agenda item, to forward their question 3 **working days** in advance to the Board Assurance Manager (contact details below).



The Trust Board **Agenda** is available on our website one week before the meeting at www.southerntrust.hscni.net Copies of the agenda and **Papers** are also provided to those attending the meeting on the day. The papers are in draft form until approved by Trust Board.



Confidential agenda items (e.g. individual patient or staff matters or commercially sensitive issues) are discussed during a closed session prior to the main Board meeting.



A record of the meeting and the decisions taken is set out in the **Minutes** which the Board approves at the next meeting before being added to the website along with the papers for that meeting.



Thank you for your interest in attending Trust Board. We welcome your feedback.

For further information contact: Sandra Judt, Board Assurance Manager:

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