

FOI 1615

17/05/23

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**FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST**

What is all the mileage rates paid by the trust.  
To managers, executives, staff and volunteers.  
When were these rates last reviewed.

**Response:**

The mileage rates for staff employed under Agenda for Change Terms and Conditions and staff employed under Senior Executive Terms and Conditions are in accordance with the Agenda for Change Terms and Conditions of Service Handbook.

Section 17 of the Agenda for Change Terms and Conditions of Service Handbook details the reimbursement of costs incurred by employees who, with the agreement of their employer, use their own vehicles or pedal cycles, to make journeys in the performance of their duties. The rates are as shown below:

Type of vehicle/ allowance	Annual mileage up to 3,500 miles (standard rate)	Annual mileage over 3,500 miles (standard rate)	All eligible miles travelled (see paragraph 17.15 and Table 8)
Car (all types of fuel)	56 pence per mile	30 pence per mile	
Motor cycle			38 pence per mile
Pedal cycle			20 pence per mile
Passenger allowance			5 pence per mile
Reserve rate			28 pence per mile
Carrying heavy or bulky equipment			3 pence per mile

The above rates were last reviewed in February 2023 and are subject to further review prior to the end of September 2023.

The mileage rates for Doctors and Dentists are in accordance Medical and Dental Terms and Conditions. Annex A: Section 7 of the Pay Circular HSC (TC8) 3/2022 sets out the current rate. The rates are as shown below:

**1. Public transport rate: 24p per mile**

**2. Regular user rates:**

**Motor cars with three or four wheels:**

Engine capacity	(cc)	501 to 1000 cc and wholly electric cars	1001 to 1500	1501 to 2000	Over 2000
Lump sum	(£)	508	626	760	760
Up to 9000 miles	(p)	29.7	36.9	44	44
9001 – 15000 miles	(p)	17.8	20.1	22.6	22.6
Thereafter	(p)	17.8	20.1	22.6	22.6

**3. Standard rates:**

**Motor cars with three or four wheels**

Engine capacity	(cc)	501 to 1000 cc and wholly electric cars	1001 to 1500	1501 to 2000	Over 2000
Up to 3500 miles	(p)	37.4	47.3	58.3	58.3
3501 - 9000 miles	(p)	23.0	28.2	33.5	41.0
9001 - 15000	(p)	17.8	20.1	22.7	25.5
Thereafter	(p)	17.8	20.1	22.6	22.6

**4. Other motor vehicles:**

Engine capacity	(cc)	Up to 125	Over 125
Up to 5000 miles	(p)	17.8	27.8
Over 5000 miles	(p)	6.7	9.9

**5. Passenger allowance**

Each passenger: 5p per mile

**6. Pedal cycles: For local agreement, subject to a minimum of 10p per mile**

**Crown Cars: Private Use**

The current rates of:		£
Road Fund Licence	e.g.	155.00
Insurance for private use <sup>17</sup> (National call-off contract)	e.g.	88.00
Including cover for private use	e.g.	128.00
Handling charge	e.g.	95.00



<b>Fixed Annual Charge per 1,000 private miles (for each year of the contract or notional contract), determined as follows:</b>
$\frac{(\text{Cost of Contract Hire at } ) - (\text{Cost of Contract hire at } ) (\text{maximum quoted mileage } ) (\text{minimum quoted mileage } )}{1000}$
<b>plus total excess costs for non-base vehicle, where appropriate, plus VAT on total charge to practitioner (A + B).</b>

The business mileage rate for all HSC Leased Vehicle schemes for fuelled vehicles, including both the subsidised Business Scheme and the non-subsidised Private Scheme are reimbursed with reference to HMRC “advisory rates”.

These rates apply to all employees using Lease Vehicle Schemes whether they are on Medical and Dental, Agenda for Change or Senior Executive terms and conditions. The rates are as shown below:

Type of Vehicle Leased	All miles claimed
<b>Private Lease of all Fossil Fuel Types Including Hybrid</b>	<b>15.6ppm</b>
<b>Private Lease of a Wholly Electric Car</b>	<b>9ppm</b>
<b>Business Lease of All Fossil Fuel Types including Hybrid</b>	<b>15.6ppm</b>
<b>Business Lease of a Wholly Electric Car</b>	<b>9ppm</b>

The above rates were last reviewed in April 2023.

The Mileage rate payable to Volunteers is 28p per mile. This is linked to the Public Transport Rate/Reserve Rate under Agenda for Change (AfC). The 28p rate is effective from 1st November 2014 and is currently being reviewed.

The mileage rate payable to volunteer drivers is 38p per mile and is currently being reviewed.