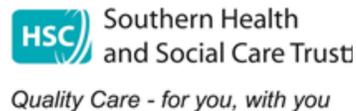


Privacy statement



SHSCT Stop Smoking Services

The Southern Health and Social Care Trust is commissioned by the Public Health Agency to provide local services to help people quit smoking.

The SHSCT is the data controller of the information supplied by survey respondents and is committed to protecting privacy at all times

Purpose for processing

This data is being collected for the purpose of informing the ongoing monitoring, development and service improvement of the SH&SCT Stop Smoking Service

The type of data we currently hold as part of the regional stop smoking service and the reasons we are required to process it are set out below. Regionally there are targets set for supporting the population to quit smoking and this includes targets for pregnant women and manual workers. There are regional monitoring requirements for stop smoking services which includes the requirement to evidence that at least 45% of service users remain quit 4 weeks after their quit date.

Types of personal data collected from Stop Smoking service users and how it is used

The personal information we collect from stop smoking users is detailed as follows and is used for contacting service users at 4 and 52 weeks following a quit date. (In line with DHSSPS Retention and Disposal Schedule of records we retain your personal data securely for 8 years). We also need this personal data to request Nicotine Replacement Therapy/Champix/Zyban from GPs. Stop smoking services users' data is anonymised and entered into the PHA regional stop smoking monitoring database. This information is used to monitor the stop services success against public health targets. The PHA is the data controller for the regional Stop Smoking database

The Information we collect

- Name, address, phone number, email address,
- Date of birth, gender, pregnancy status, employment category status
- GPs name, preferred pharmacy and long term medical conditions
- **Service users views of the stop smoking service**
- **Suggested improvements**
- **Level of support received**
- **Service users experience of the stop smoking service**

How will it be used?

The information provided is used to monitor the Stop Smoking service, to contact the client for follow up appointments and to communicate with GP's to request NRT prescription for the service user. The evaluation questionnaire will gather qualitative information on the service users experience to inform service development and improvement.

SHSCT Stop Smoking Service Evaluation Questionnaire

- In order to evaluate the quality of the Stop Smoking services delivered in the SHSCT area an evaluation survey will be sent to service users and this Privacy Information Statement explains how we will use information about you and the ways in which we will safeguard your data in line with the UK GDPR
- No personal identifiable data will be collected from service users in the stop smoking evaluation questionnaire unless they request via email to make contact
- A questionnaire will be issued to all SHSCT stop smoking service users via a closed link and hosted on Citizen Space, following their 4 week smoking status follow up appointment.

Lawful Basis for processing

We process both personal data and special categories of personal data, particularly data about your health, for this purpose. The sections of the UK GDPR requirement are:

- GDPR Article 6(1)(e) - processing is necessary for the performance of a task carried out in the public interest
- GDPR Article 9 (2)(h) – processing is necessary the provision of health or social care or treatment or the management of health or social care systems
- GDPR Article 9(2)(i) - processing is necessary for reasons of public interest in the area of public health

Who will it be shared with

This information is not shared with any third party and nor used for any purpose other than for reviewing the quality of the stop smoking service delivered and ongoing development of the service.

Access to your Information

Stop smoking service central contact no 028 3756 4400

Under data protection law you have the right to ask for a copy of the information we hold about you. If you want to request a copy of your information please contact: -

SHSCT Information Governance Dept.

Southern Health & Social Care Trust

Ferndale

Bannvale Site

10 Moyallen Road

Gilford

BT63 5JX

Email: Foi.Team@Southerntrust.hscni.net

If you have any concerns about how we use and protect your personal information, you can contact :

Head of Information Governance

Dr Catherine Weaver

Southern Health & Social Care Trust

Ferndale

Bannvale Site

10 Moyallen Road

Gilford

BT63 5JX

Catherine.Weaver@Southerntrust.hscni.net

You also have the right to contact the Information Commissioner's Office if you have any concerns about how we use and protect your personal information. You can do so by calling the ICO's helpline on 0303 123 1113, visiting the ICO's website at www.ico.org.uk or writing to the ICO at:

Customer Contact, Information

Commissioner's Office Wycliffe House, Water

Lane, Wilmslow, SK9 5AF