

## TRUST BOARD MEETING

**DATE:** Thursday, 28<sup>th</sup> September 2023

**TIME:** 10.30 a.m. – 3.30 p.m.

**VENUE:** The Boardroom, First Floor, Trust Headquarters,  
Craigavon

## AGENDA

TIME		ITEM	DIRECTOR	BOARD ACTION REQUIRED
10.30 – 10.45 a.m.	1.	Chair's Welcome <i>Apologies: Ms E Wilson, Ms J McConville, Assistant Director deputising</i>	Ms Eileen Mullan	
	2.	Declaration of Interests	Ms Eileen Mullan	
	3.	Chair's update	Ms Eileen Mullan	information
	4.	Chief Executive's update	Dr Maria O'Kane	information
	5.	Minutes of previous meeting held on 22 <sup>nd</sup> June 2023	Ms Eileen Mullan	approval
	6.	Matters arising from previous meeting	Ms Eileen Mullan	information
		<b>CULTURE</b>		
10.45 – 11.05 a.m.	7.	Service Improvement/Learning from Staff and Service User Experience  "Hearing the voice of staff and service users: <i>Looking back – moving forward</i> "	Ms Eileen Mullan  Dr Maria O'Kane	information
	8.	Progress report on Our People Framework 2022 – 2025 and associated Health and Wellbeing Framework	Mrs Vivienne Toal	assurance
11.05 – 11.25 a.m.	9.	Section 75 Progress Report <u>PRESENTATION:</u> Ms Cathy Lavery, Head of Equality, Diversity & Inclusion (ST1159/23)	Mrs Vivienne Toal	approval
		<b>STRATEGY</b>		
11.45 – 12.30 p.m.	10.	Public Consultation Outcome Report on Emergency General Surgery (ST1160/23)	Mrs Cathrine Reid	approval
12.30 – 1.15 p.m.	11.	Update on General Internal Medicine, Daisy Hill Hospital	Dr Stephen Austin Mrs Trudy Reid	information
<b>LUNCH BREAK</b>				

1.45 – 2.00 p.m.	12.	Summary of Capital & Revenue Proposals in excess of £300,000 (ST1161/23)	Mrs J McConville	approval
2.00 – 2.20 p.m.	<b>ACCOUNTABILITY</b>			
	13.	Independent Serious Adverse Incident Review Final Report on the investigation and management of the COVID-19 outbreaks at Craigavon Area Hospital, (CAH) and Daisy Hill Hospital (DHH) between August and October 2020.	Dr Stephen Austin	assurance
2.20 – 2.45 p.m.	14.	i) Department of Health Circular: HSC Breakeven and Financial Recovery ii) Financial Performance Report (ST1162/23)	Ms Catherine Teggart Ms Catherine Teggart	information approval
2.45 – 3.00 p.m.	15.	Medical Director Report	Dr Stephen Austin	assurance
3.00 – 3.10 p.m.	16.	<u>Audit Committee</u> - Committee Chair Report from 15 <sup>th</sup> June 2023 - Minutes of meeting held on 24 <sup>th</sup> April 2023 - Committee Annual Report 2022-23 (ST1163/23)	Mrs Hilary McCartan Mrs Hilary McCartan Mrs Hilary McCartan	information information approval
	17.	<u>Endowments &amp; Gifts Committee</u> - Committee Chair Report from 15 <sup>th</sup> June 2023 - Minutes of meeting held on 20 <sup>th</sup> March 2023 - Committee Annual Report 2022-23 (ST1164/23)	Mr Martin McDonald Mr Martin McDonald Mr Martin McDonald	information information approval
	18.	<u>Governance Committee</u> - Committee Chair Report from 7 <sup>th</sup> September 2023 - Minutes of meeting held on 11 <sup>th</sup> May 2023 - Committee Annual Report 2022-23 (ST1165/23)	Mr Martin McDonald Mr Martin McDonald Mr Martin McDonald	information information approval
3.10 – 3.15 p.m.	19.	Trust Board Committee composition (ST1166/23)	Ms Eileen Mullan	approval
3.15 – 3.25 p.m.	20.	Board Governance Self-Assessment Tool (ST1167/23)	Ms Eileen Mullan	approval

3.25 – 3.30 p.m.	<b>OTHER MATTERS</b>			
	21.	Application of Trust Seal (ST1168/23)	Ms Catherine Teggart	approval
	22.	Chair and Chief Executive's Business and Visits including Non-Executive Directors' Business and Visits	Ms Eileen Mullan	information
	23.	Any other Business	Ms Eileen Mullan	
<b>The next meeting will take place on Thursday, 26<sup>th</sup> October 2023 at 10.30 a.m.</b>				