


## COVER SHEET

Meeting and Date of meeting	Trust Board 28 <sup>th</sup> September 2023	
Title of paper	Changes to Trust Board Committee composition	
Accountable Director	Name	Eileen Mullan
	Position	Chair
Report Author	Name	Eileen Mullan
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This paper sits within the Trust Board role of:	Accountability	
This paper is presented for:	Approval	
Links to Trust Corporate Objectives	<input checked="" type="checkbox"/>	Promoting Safe, High Quality Care
	<input checked="" type="checkbox"/>	Supporting people to live long, healthy active lives
	<input checked="" type="checkbox"/>	Improving our services
	<input checked="" type="checkbox"/>	Making best use of our resources
	<input checked="" type="checkbox"/>	Being a great place to work – supporting, developing and valuing our staff
	<input checked="" type="checkbox"/>	Working in partnership

	<p><i>The report author will complete this report cover sheet fully. The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the report. The expectation is that the Accountable Director has read and agreed the content (cover sheet and report).</i></p> <p><i>Its purpose is to provide the Trust Board/Committee with a clear summary of the report/paper being presented, how it impacts on the people we serve and the key matters for attention and the ask of the Trust Board/Committee</i></p>
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## **1. Detailed summary of paper contents:**

Under Standing Orders, *“the Board shall determine the membership and Terms of Reference of Committees and shall approve the appointments to each of the Committees it has formally constituted.”*

As part of the review of the Trust’s Governance arrangements, a review of Trust Board Committees has been undertaken. As a result, the Committees have been reconstituted as follows:-

- Governance Committee
- Audit and Risk Assurance Committee
- Remuneration and Terms of Service Committee
- Charitable Trust Funds Committee
- Finance and Performance Committee
- Patient and Client Experience Committee
- Strategy and Transformation Committee

This report details the Committees’ composition, including changes to Committee Chairs, given that the tenure of 2 Non-Executive Directors will end on 15.2.2024 and the tenure of 3 Non-Executive Directors will end on 31.12.2024.

## **2. Areas of improvement/achievement:**

- Membership strengthened to include Executive Directors
- The establishment of a new Strategic and Transformation Committee. A first draft of its Terms of Reference will be considered at the first meeting of this Committee in November 2023. A final draft will be presented at a future Trust Board meeting for approval.
- The Finance and performance committee will provide the opportunity for deeper analysis of financial performance and challenges.
- Each Committee will review their Terms of Reference and a final draft will presented at a future Trust Board meeting for approval.

### 3. Areas of concern/risk/challenge:

- Stability of Board membership – successful appointments to the **two** current Non-Executive Director vacancies (being carried since 2020)
- Hilary McCartan Finance Non-Executive Director and Chair of the Audit (and Risk Assurance) Committee is due to complete her tenure on the 15.02.2024
- John Wilkinson Non-Executive Director and Chair of the Patient Client Experience Committee due to complete his tenure on the 15.02.2024

### 4. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.

Corporate Risk Register	Risk to the stability and effectiveness of Trust Board as a direct consequence of workforce vacancies at Senior Executive level and Non-Executive Director level.
Board Assurance Framework	
Equality and Human Rights	