

FOI 2079

9<sup>th</sup> January 2024

**FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST**

**1 A record of the number of staff members as of 03/04/2017**

**2 A record of the number of staff each year thereafter;**

The Trust has listed the paid whole time equivalents reported within Granville as at 31st March each financial year with effect from March 2017.

Permanent Staff in Post as at 31 March each year

Notes:

- Headcount is a count of staff based on staff number, therefore staff with multiple permanent posts are included more than once in this figure

Date	Headcount	WTE
As at 31 March 2017	66	64.38
As at 31 March 2018	73	71.76
As at 31 March 2019	71	70.05
As at 31 March 2020	69	67.25
As at 31 March 2021	63	61.79
As at 31 March 2022	62	60.98
As at 31 March 2023	58	56.72

Please note, this FOI response does not include details on the number of staff on maternity leave or absent from work whilst attending Open University courses. A record of sickness absence is provided with this request to add detail to the staffing levels within each period.

% Hours Lost due to Sickness Absence during each Year

Notes:

- Figures exclude Bank Staff

- % Sickness Absence is the % Hours Lost due to Sickness including COVID-19 Related Sickness Absences (absences due to Self-Isolation are not included). This is calculated using the Scheduled Hours and Absence Hours during the reporting period as calculated by HRPTS based on individual staffs working patterns.

Year	% Sickness
2016/17	6.28%
2017/18	7.31%
2018/19	10.36%
2019/20	9.21%
2020/21	11.85%
2021/22	9.50%

2022/23 12.70%

The paid whole time equivalents details the position at the reported date. Please note figures can fluctuate throughout and between months and financial years.

### **3 A record of resignations each year and reasons for resignations;**

Total number of resignations detailed below. Reasons for same not provided as this is classed as personal information.

2017 (from date of BH admission)- <5 \*  
2018 - 5 (5 WTE)  
2019 - <5 \*  
2020 - 7 (6.26 WTE)  
2021 - 11 (11 WTE)  
2022 - <5 \*  
2023 - 12 (11.32 WTE)

### **4 A record of all disciplinary procedures concerning management and staff;**

A total of 20 Disciplinary processes have been undertaken up to December 2023.

### **5 A record of all staff complaints in respect of Management.**

There are zero complaints recorded in respect of management

Confidentiality & Data Protection - This report has been compiled and is intended for use only by the official recipient. Please remember your responsibilities under data protection legislation, for example, by ensuring personal information is kept secure and not left in view of unauthorised staff or visitors, is only used for the purpose intended, and is not shared with anyone who should not have access to it. Also, once personal information has been used for its intended purpose it should be appropriately destroyed, or kept in a secure location if it is required for future use.

\*The Trust has a legal duty to protect patient/staff confidentiality and, in line with this duty, the figure <5 has been provided where figures are very low. This is because of the potential risk of identification of an individual. In reaching this decision the Trust has taken into account the small geographical area which the Trust serves and the sensitivity of the information requested. In addition the Trust has taken into account the fact that all information disclosed in response to an FOI is disclosed to the 'world at large' and is published on the Trust website.

S 40 (2) (third party information) of the Freedom of Information Act 2000 has been applied to exempt the redacted information from disclosure. The Trust does not consider the disclosure of the redacted information to be fair to the individuals concerned as there is the potential risk of identification of an individual(s) which they would not expect, and which would therefore breach the fairness element of the first principle of the Data Protection Act 2018.



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