

FOI - 2219

26<sup>th</sup> February 2024

## **FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST**

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**a. Who is responsible for your cleaning audit surveys?**

Domestic Services Manager / Supervisor  
Ward Manager / Nurse in Charge  
Infection Prevention Control Nurse  
Estates

**b. Can you outline how cleaning audit surveys are completed?**

Within hospitals Environmental Cleanliness audits are completed using a regionally agreed Environmental Cleanliness audit tool on the Micad cleaning software system

Within Community facilities Environmental Cleanliness audits are completed using a mix of use of the audit tool on Micad and the 'Cleanliness Matters' 49 elements audit tool

**c. What software, if any, is used to complete and report on cleaning surveys?**

Micad 4

**d. If you use software to complete cleaning audits, what was the original contract start and end date?**

The original contract started in 2015 and the end date was 08/10/2019.

**e. If you use software to complete cleaning audits, what was the contract cost per year?**

The original annual licence fee was £3,000 and since the original contract ended the annual cost has increased to reflect increases in the Consumer Price Index. The cost for 2023/24 was £3,804.35.

**f. If you use software to complete cleaning audits, how was this procured (Direct award/tender etc.).**

The provision of the Micad software was originally procured through a regional contract and after this ended the Trust procured the service through a Direct Award Contract and currently under an NHS framework.

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