

FOI - 2102

21st February 2024

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.

Response

The table below shows the update information in relation to the window cleaning contract. The only update relates to the person with responsibility, the other information remains the same.

Provider	Total Annual Spend	Brief description of services	Estimated No. of sites	Start date	Expiry date	Duration	Person with responsibility
Monroe	Circa. £30,630 based on the contract award value	Cleaning of windows and external glazing at entrances, stairwells etc.	80	14-Nov-22	13-Nov-25	3 years with option to extend up to 24 months	Head of Support Services,

House proud Cleaning and Ironing which provides 39 hours per month across 2 sites at an annual cost of @ £7,800. This has been in place from April 23 on one site and September 23 on the other site and will conclude in April 24.

2. Lift service and maintenance – Service contract for lift service and maintenance.

Please see attached spreadsheet.

3. Food – Service contract that is focused around catering services.

Response

Patient meals are provided in-house and the food is sourced from food suppliers on contract and these contracts are procured through Business Services Organisation (BSO) Procurement and Logistics Service (PaLS).

4. General waste services contracts – The organisation’s primary general waste service contract.

Please see attached spreadsheet.

5. Laundry services - where clothes and linen can be washed and ironed.

Response

Laundry services are provided in-house.

- 1. Contract profile questionnaire for each type of contract:**
- 2. Supplier/Provider of the services**
- 3. Total Annual Spend – The spend should only relate to each of the service contracts listed above.**
- 4. A description of the services provided under this contract please includes information if other services are included under the same contract.**
- 5. The number of sites the contract covers**
- 6. [ONLY FOR LIFT CONTRACT] The Brand name of the type of lifts used by the organisation**
- 7. The start date of the contract**
- 8. The end date of the contract**
- 9. The duration of the contract, please include information on any extensions period.**
- 10. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

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