

FOI 2168

7th March 2024

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**FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST**

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**Question 1:**

**I am seeking the full and entirety of the organisation's contract register or database. The register should include the following columns/headings or something similar:**

- **Contract Reference -Unique reference number associated with the contract.**
- **Contract Title**
- **Procurement Category –**
- **Supplier Name**
- **Spend (Total, Annual or contract value)**
- **Contract Duration**
- **Contract Extensions**
- **Contract Start Date**
- **Contract Expiry Date**
- **Contract Description [Please provide me with as much detail as possible.]**
- **Contact Owner (Person that manages the contract register)**
- **Contact details of section 151 officer**
- **CPV codes/Pro-Class**

**If any of the headings within your contract register has not been provided, please state this within your response. Please provide the contract's register file in Excel format.**

Response: The Trust does not hold a central contracts register.

Under section 12 of the Freedom of Information Act 2000, Public Authorities are not obliged to comply with an information request where to do so would exceed the cost limit.

Unfortunately we are unable to provide the information you have requested as the cost of locating and retrieving the information exceeds the “appropriate limit” as stated in the Freedom of Information (Fees and Appropriate Limit) Regulations 2004. It has been estimated that it would take more than 18 hours to locate and retrieve the requested information. In order to obtain this information and it would exceed the £450 limit and is therefore cost prohibitive.

**Question 2:**

**Can the organisation provide a full version of their Procurement Strategy for the fiscal year 2023-2024?**

Response: Please find attached The Procurement Strategy for 2021-2024.

**If the Procurement Strategy is a strategic direction (2022-2025) instead of an annual plan, please provide an update document for 2023-2024. If an update cannot be provided, please provide information on when an update is planned to be published.**

**We require the full document. If any parts of this document have been removed, please state this within your response.**

Response: An annual plan will be published in 24/25 in line with the 2024-2027 Procurement Strategy. During 23/24 the Trust Procurement Board continued to monitor the position with regard to the 2021-2024 Procurement Strategy.

**Question 3a:**

**Provide contact details of the person responsible for API or data sharing, including [Name, Job Title, Telephone, Email Address].**

Response: Elaine Wilson, Director of Planning, Performance & Informatics

[PADirectorofP&R@southerntrust.hscni.net](mailto:PADirectorofP&R@southerntrust.hscni.net)

**Question 3b:**

**Provide contact details of the person responsible for the actual contract's register, including [Name, Job Title, Telephone, Email Address].**

Response: N/A - The Trust does not hold a central contracts register.

Email: [FOI.team@southerntrust.hscni.net](mailto:FOI.team@southerntrust.hscni.net)