

FOI 2279

8th April 2024

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

Information Request	Response
The Equality Impact Assessment carried out on and/or relating to the SHSCT STAY Service	<p>Not all services require an equality impact assessment, however an equality screening should be considered where necessary</p> <p>There is no equality screening for the STAY Supported Lodgings Service. The service has been in existence for 15+ years and has not undergone any major changes to delivery.</p> <p>As an organisation we are mindful of our legislative Section 75 (Equality) duties and the Southern HSC Trust remains committed to promoting equality of opportunity and good relations.</p>
The SHSCT written Policy/Protocol detailing the process. Responsibilities and designated staff roles and involvement when assessing/matching/offering placements to registered Host Service Providers when a Looked After Child is presented for placement.	STAY Matching Process enclosed.
Funder/partner/regulator Annual Review Reports on the SHSCT STAY Service covering the period 2018-2023	This information is not owned by SHSCT, a request would need to be made to the funder/partner/regulator.
Copies of any complaints made to SHSCT relative to its STAY Service covering the period of 2018-2023.	<p>The information you have requested is exempt from disclosure under the Freedom of Information Act. The exemption is:</p> <p>Section 40 (2) of the Freedom of Information Act - the information is a third parties' personal data and disclosure would be likely to breach one or more of the data protection principles in the Data Protection Act.</p> <p>Section 40 is an absolute exemption and the requirement to consider the public interest in whether to disclose exempt information or not does not arise.</p>
Quarterly/Annual Statistical analysis/reporting of occupancy/vacancy levels for registered Host Service	The information you have requested is exempt from disclosure under the Freedom of Information Act. The exemption is:

Providers within SHSCT STAY Service covering period of 2018-2023	Section 40 (2) of the Freedom of Information Act - the information is a third parties' personal data and disclosure would be likely to breach one or more of the data protection principles in the Data Protection Act. Section 40 is an absolute exemption and the requirement to consider the public interest in whether to disclose exempt information or not does not arise.
The service agreement/contract between SHSCT & NIHE for the provision and funding of STAY Service.	There is no service agreement as STAY supported Lodgings within the Southern Trust is funded in the main by the Trust with a very small element of funding from Supporting People when young people qualify for housing element benefit universal credit.
The Code of Conduct for STAY Host Service Providers	Roles and Responsibilities for STAY Hosts enclosed.
The most current STAY Service Handbook.	STAY Service Handbook enclosed.
The report into the needs analysis evaluation exercise carried out with STAY Host Service providers carried out by SHSCT Retention Group in 2023.	SHSCT – The voices of foster carers and their families matter 2023 enclosed.
The job description/person specification for the Community Living Manager role within SHSCT	Community Living Manager job description and specification enclosed.
The SHSCT Safeguarding Policy	Adult Safeguarding Policy enclosed. Link for the Safeguarding Procedures for Children:- Safeguarding Board for Northern Ireland Procedures Manual (proceduresonline.com)
The SHSCT Staff Code of Conduct	Code of Conduct for SHSCT is captured within their Job Description and alongside their regulatory body registration, eg NISCC for Health & Social Care Staff.
The SHSCT Disciplinary and Grievance Policy	SHSCT does not have its own policy. Regional Policy enclosed

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