

TRUST BOARD COVER SHEET

Meeting and Date of meeting	Thursday 21st November 2024	
Title of paper	<i>Winter Preparedness Plan for publication on the Trust Website</i>	
Accountable Director	Name	<i>Elaine Wilson</i>
	Position	<i>Director of Planning, Performance & Informatics</i>
Report Author	Name	<i>Donna Haughian (PPI) Liz Graham (Communications Team)</i>
	Email	
This paper sits within the Trust Board role of:	Accountability	
This paper is presented for:	Discussion	
Links to Trust Corporate Objectives	<input checked="" type="checkbox"/>	Unscheduled Care Transformation and Reform
	<input checked="" type="checkbox"/>	Improved Access to Services
	<input checked="" type="checkbox"/>	Focus on developing services provided in the Community
	<input type="checkbox"/>	Ensure Safe Services while delivering financial recovery
	<input type="checkbox"/>	Strengthen Financial and Governance Systems
	<input type="checkbox"/>	Digital Readiness
	<input type="checkbox"/>	Sustainability of Our Estate
	<input type="checkbox"/>	Embedding Our Co-production Approach
	<input type="checkbox"/>	Delivery of Year 3 of Our People Framework



The report author will complete this report cover sheet fully. The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the report. The expectation is that the Accountable Director has read and agreed the content (cover sheet and report).

Its purpose is to provide the Trust Board/Committee with a clear summary of the report/paper being presented, how it impacts on the people we serve and the key matters for attention and the ask of the Trust Board/Committee

1. Reason for Presentation of Paper / Report

This paper is to advise Trust Board of the publishing of the Trust Winter Preparedness Plan in line with the Department of Health directive that all Trust publish plans simultaneously to coincide with the Minister of Health's announcement on Wednesday 6th November 2024.

2. Detailed summary of paper contents:

Southern Trust Winter Plan 2024 -2025 – The plan is presented using Canva tool, formatting and section agreed at a Regional level to ensure consistency in approach and appearance by all Trusts.

Section 1: Context to the Winter Plan – this section includes an introduction and sets the context in which the plan is written i.e. the need for timely patient discharge. This section includes reference to the partnership approach on the development of the plan, references the financial constraints that the Trust is working within and provides details on the Communications Strategy for the winter months as well as the section which promotes the message of self-care.

Section 2: Winter Plan – Key Initiatives – outlines the key initiatives the Trust will deliver over the winter months under regional headings of:

- Maximising Ambulance Capacity,
- Reducing Attendance,
- Admission Avoidance,
- Time Hospital Discharge and
- Improving Flow along with Key enablers.

3. Areas of improvement/achievement:

See attached link to access plan . <https://southerntrustwinterplan.my.canva.site/>

4. Areas of concern/risk/challenge:

- Full delivery of the Winter Plan is dependent on the recruitment of additional posts in line with the funding allocation.

5. Impact on Statutory Duties: Provide details on the impact of the following and how.

<i>Financial Impact</i>	<i>Safety and Quality Impact</i>
Yes, there are Financial Impacts <i>Is dependent on the availability of the full Winter Planning funding of £1.3m.</i>	No, there are no Quality, Safety or Experience Impacts

6. Risk Assessment (Risk level and state if a risk assessment be completed)

N/A

7. Other Business Intelligence/data (If appropriate)

Performance against the delivery of the Winter Plan will be measured by the agreed data set with oversight by the Timely Care Steering Group.

8. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.

Corporate Risk Register	Winter planning is not a specific issue on the Corporate Risk Register, although is an action to address USC pressures.
Board Assurance Framework	<i>Winter Plan delivery sits under the Timely Care Programme, which is included within the RISE Programme, which reports to the Strategy & Transformation Committee.</i>
Equality and Human Rights	There are no specific Equality & Human Rights impact relating to the Winter plan.

Reasons for Paper Presentation

Information	<i>Used when an item is presented for the purpose of updating or informing the attendees without requiring a decision or action, such as reports, updates, or announcements.</i>
Discussion	<i>Used when an item is listed primarily for open discussion, brainstorming or gathering input from the members without requiring an immediate decision.</i>