

FOI 2741

25th November 2024

FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST

Question 1. Please can you supply a breakdown for the years 2022-23 and 2023-24 of items logged on your organisation's gifts and hospitality register by/relating to nursing staff* (include Agenda for Change band 5 and above – please see list at the end of this email). I request the following details laid out like the following example, in table form:

Date item declared	Description of gift	Which nursing role*/band* received gift?	Reason for gift	Value	Accepted or declined?
Jan 2023	Confectionary	Paediatric nurse band 5	Thank you for inpatient care	£15	Accepted
Apr 2023	Plants (3 X orchids)	Oncology ward manager band 7	Thank you for inpatient care	£30	Accepted

****Please include all nursing staff who are Agenda for Change band 5 or above, which will likely include the following roles:***

- Registered nurse
- Registered nurse (inpatients)
- Clinical nurse specialist
- Clinical lead nurse (community)
- Advanced nurse practitioner
- Community nurse
- Nurse manager
- Staff nurse
- Senior staff nurse
- Senior community nurse
- Mental health nurse
- Specialist nurse
- Nurse/nursing associate
- Research nurse

- Palliative nurse
- Children's/paediatric nurse
- Neonatal nurse
- Nursing assistant
- Senior sister/charge nurse
- Nursery nurse
- Any other nursing roles not mentioned above

Response:

Date item declared	Description of Gift	Which nursing role*/band* received gift?	Reason for Gift	Value	Accepted or declined?
Financial year 2022 / 2023					
April 2022	Vouchers	Neonatal Unit	Staff appreciation	£100	Accepted. Recorded as a donation in kind in the Charitable Trust Funds accounts
October 2022	Cash Gift	Integrated Care Team, Killeel Primary Care Centre	Thank you for care received	£100	Declined
December 2022	Wine	Neonatal Unit	Staff appreciation	£200	Accepted. Recorded as a donation in kind in the Charitable Trust Funds accounts
January 2023	2 x Deli-Lites Vouchers	Community Children's Nursing	Thank you for care received	£100	Declined
February 2023	Amazon Vouchers to be used for staff tea-room	Neonatal Unit	Staff appreciation	£75	Accepted. Recorded as a donation in kind in the Charitable Trust Funds accounts
Financial year 2023 / 2024					
November 2023	Vouchers	Neonatal Unit	Staff appreciation	£200	Accepted



					Recorded as a donation in kind in the Charitable Trust Funds accounts
December 2023	Christmas hamper	Integrated care team	Staff appreciation	£200	Accepted. Recorded as a donation in kind in the Charitable Trust Funds accounts

Question 2. Please can you also tell me – does your organisation have a policy with a monetary limit on gifts (i.e. gifts valued under £50 are allowed) and are cash gifts ever permitted?

Response:

Guidance on the acceptance of gifts to individual staff is clearly documented in the Trust’s Gifts, Hospitality and Sponsorship Policy. All offers of cash or cash equivalents e.g. lottery tickets, gift vouchers or gift cheques made by suppliers, contractors, service users or their relatives to individual officers of the Trust, should be declined. Instead, the supplier, contractor, service user or relative should be made aware of the range of Charitable Trust Funds which are managed by the Trust to receive cash donations for general or specific purposes.

Personal gifts of a small or inexpensive nature such as calendars or diaries or other simple or inexpensive items such as flowers and chocolates which have a value less than £50 can be accepted by an individual.

This type of gift can be easily distinguishable from more expensive or substantial items where the value exceeds £50.00 which cannot on any account be accepted.

Non cash gifts of any value given for the benefit of patients and clients do not fall under this Policy, but are managed under the Charitable Trust Fund procedures and should be reported to donations@southerntrust.hscni.net

Question 3. Finally, please state whether any nursing staff at your organisation were left any gifts or sums of money in patients’ wills during this time period?

Response:

In line with the Trust’s Gifts, Hospitality and Sponsorship Policy, gifts, whether cash or non-cash, bequeathed to individual officers of the Trust through the provisions of a will, must also be declined. Instead, the service user or relative can be made aware of the range of Charitable Trust Funds which are managed by the Trust to receive cash donations for general or specific purposes.

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