

CHAIR AND NON-EXECUTIVE DIRECTORS' BUSINESS

Chair's Business:

16th November 2024 to 17th January 2025

External Representation:

1.	HSC Chairs meeting with ICS
2.	Southern Trust Financial Governance Meeting
3.	Monthly Trust Chair Meeting
4.	Introductory meeting with B Garland NIBTS
5.	Mid-Year Accountability Meeting with DoH
6.	HSC Chairs' Briefing with Tracey McCaig, SPPG
7.	Meeting with Permanent Secretary
8.	Meeting with Mairead McAlinden
9.	Meeting with Carla Lockhart and Diane Dodds
10.	Visit from Health Minister Mike Nesbitt MLA – Blossom Children's Unit
11.	Visit from Health Minister Mike Nesbitt MLA – Emergency Department, CAH

Internal Representation:

1.	Meetings with <ul style="list-style-type: none">• Chair/Chief Executive Bi-Weekly• Briefing for NEDs on Cervical Cytology Outcomes and Activity draft report• Pre-meeting Support and Intervention framework• Director of Finance, Procurement and Estates• Public Inquiry Team• Director of Surgery and Clinical Services• Director of Planning, Performance and Informatics• Medical Director• Director of Nursing, Midwifery and AHPs, IPC & FSS• Director of Children and Young People's Service / Executive Director of Social Work• Director of Transformation and Improvement• Head of Office• Newly appointed Non-Executive Directors / Induction• Communications
2.	Trust Board
3.	Finance, Performance and Workforce Committee
4.	Strategy and Transformation Committee
5.	Board Level Assurance Workshop
6.	Non-Executive Director Financial Briefing
7.	Interview panel: Interim Director of Children and Young People's Service
8.	Interview panel: Consultant Respiratory Medicine & Consultant Physician Gastroenterology

Non-Executive Directors Business and Visits:

Liz Ensor, 16th November 2024 to 17th January 2025

1. Trust Board
2. Trust Committee Meetings:
a. Finance, Performance and Workforce Committee
b. Patient and Service User Experience Committee
c. Strategy and Transformation Committee
3. Meetings in SHSCT:
a. Chair & Non-Executive Director Quarterly Meeting
4. External Representation:
a. DoH – ALB Audit Chairs Forum – HFMA Conference Dinner

Jackie Johnston, 16th November 2024 to 17th January 2025

1. Trust Board
2. Children's Home Visits:
a. Bluebell House
3. Meetings in SHSCT:
a. Meeting with Trust Chair (<i>virtual</i>)
b. Whistleblowing Meeting (<i>virtual</i>) (2 meetings)
c. Meeting re Governance Steering Groups
d. Safety and Quality Steering Group Meeting (<i>virtual</i>)
4. External Representation:
a. Southern Health & Social Care Trust Carol Service

Rob Lynas, 16th November 2024 to 17th January 2025

1. Trust Board
2. Trust Committee Meetings:
a. Patient and Service User Experience Committee
3. Children's Home Visits:
• Bocombra Children's Home
4. Meetings in SHSCT:
a. Chair & Non-Executive Director Quarterly Meeting (<i>virtual</i>)
b. Meeting with Chair of Patient and Service User Experience Committee and key stakeholders
c. Phones discussion with Communications
d. Completion of Audit Survey
e. Finance briefing
f. Interview Panel for Assistant Director CYP HQ
5. Medical Recruitment:
a. Consultant ICU
6. Training:
a. Board Level Assurance / professional standards
b. Cyber Training

7. External Representation: a. Luca's Voice Event
8. Other: a. Prep and handover for PSUE Committee Chair (<i>virtual</i>) b. Prep and speaking notes for Luca's Voice event c. Prep and questions feedback for Interview - Assistant Director CYP HQ d. Prep for Consultant ICU Interview e. Prep for Remuneration Committee

Pauline Leeson, 16th November 2024 to 31st December 2024

1. Trust Board
2. Trust Committee Meeting: a. Governance Committee
3. Annual Appraisal – completed and submitted
4. Adoption Panel

Geraldine Donaghy, 16th November 2024 to 31st December 2024

1. Trust Board
2. Trust Committee Meetings: a. Patient and Service User Experience Committee b. Governance Committee
3. Meetings in SHSCT: a. Meeting re Maternity Champion b. Chair & Non-Executive Director Quarterly Meeting
4. Children's Home Visits: a. Woodside
5. Medical Recruitment: a. Consultant Emergency Medicine DHH b. Consultant Acute Medicine
6. SHSCT Service of Remembrance. Town Hall Newry

Martin McDonald, 16th November 2024 to 31st December 2024

1. SHSCT Service of Remembrance. Town Hall Newry
2. Regional Equality Forum

Hilary McCartan, 16th November 2024 to 31st December 2024

1. Trust Committee Meetings: a. Finance, Performance and Workforce Committee
2. Children's Home Visits: a. Visit to Cedar Grove b. Preparation and issue of Report of Visit
3. Medical Recruitment: a. Consultant Diabetes and Endocrinology

