


COVER SHEET

Meeting and Date of meeting	Trust Board 30 th January 2025	
Title of paper	Application of Trust Seal	
Accountable Director	Name	Catherine Teggart
	Position	Director of Finance, Procurement & Estates
Report Author	Name	Pearse Donnelly / Kevin Marron
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This paper sits within the Trust Board role of:	Accountability	
This paper is presented for:	Approval	
Links to Trust Corporate Objectives	<input checked="" type="checkbox"/>	Unscheduled Care Transformation and Reform
	<input checked="" type="checkbox"/>	Improved Access to Services
	<input checked="" type="checkbox"/>	Focus on developing services provided in the Community
	<input type="checkbox"/>	Ensure Safe Services while delivering financial recovery
	<input type="checkbox"/>	Strengthen Financial and Governance Systems
	<input type="checkbox"/>	Digital Readiness
	<input checked="" type="checkbox"/>	Sustainability of Our Estate
	<input type="checkbox"/>	Embedding Our Co-production Approach
	<input type="checkbox"/>	Delivery of Year 3 of Our People Framework

	<p><i>The report author will complete this report cover sheet fully. The Accountable Director must satisfy themselves that the cover sheet is accurate and fully reflects the report. The expectation is that the Accountable Director has read and agreed the content (cover sheet and report).</i></p>
	<p><i>Its purpose is to provide the Trust Board/Committee with a clear summary of the report/paper being presented, how it impacts on the people we serve and the key matters for attention and the ask of the Trust Board/Committee</i></p>

1. Reason for Presentation of Paper / Report

Countersigning and Trust Seal required to Contract Documentation tendered by Estates Development and Capital Works.

2. Detailed summary of paper contents:

Contract Title	Value	Background
61 Loughgall Road, Armagh (Inches 2)	£7,000 per annum	Estates have followed departmental guidelines and procedures and have sought legal advice from DLS to agree a lease in principle for a 3-year term. Estates have also instructed LPS to carry out a valuation to determine 'good value for money'.
63 Loughgall Road, Armagh (Inches 2)	£7,000 per annum	Estates have followed departmental guidelines and procedures and have sought legal advice from DLS to agree a lease in principle for a 3-year term. Estates have also instructed LPS to carry out a valuation to determine 'good value for money'.
65 Loughgall Road, Armagh (Inches 2)	£7,000 per annum	Estates have followed departmental guidelines and procedures and have sought legal advice from DLS to agree a lease in principle for a 3-year term. Estates have also instructed LPS to carry out a valuation to determine 'good value for money'.
67 Loughgall Road, Armagh (Inches 2)	£7,000 per annum	Estates have followed departmental guidelines and procedures and have sought legal advice from DLS to agree a lease in principle for a 3-year term. Estates have also instructed LPS to carry out a valuation to determine 'good value for money'.
C24RF030 Craigavon Area Hospital – Photovoltaic Installation	Tender award value: £1,178,338.69 plus VAT	This is an invest to save PV installation.

***Retrospective Approval**

3. Areas of improvement/achievement:

N/A

4. Areas of concern/risk/challenge:	
N/A	
5. Impact on Statutory Duties: Provide details on the impact of the following and how.	
<i>Financial Impact</i>	<i>Safety and Quality Impact</i>
Click for Options	Click for Options
6. Risk Assessment (Risk level and state if a risk assessment be completed)	
N/A	
7. Other Business Intelligence/data (If appropriate)	
N/A	
8. Impact: Provide details on the impact of the following and how. If this is N/A you should explain why this is an appropriate response.	
Corporate Risk Register	N/A
Board Assurance Framework	N/A
Equality and Human Rights	N/A