

CHAIR AND NON-EXECUTIVE DIRECTORS' BUSINESS

Chair's Business:

20th January 2025 to 21st March 2025

External Representation:

1. NIA Health Committee visit to Daisy Hill Hospital
2. Northern Ireland Audit Office
3. Daisy Hill Future Group representatives
4. Internal Audit

Internal Representation:

1. Meetings with <ul style="list-style-type: none">• Chief Executive Bi-monthly meeting with Non-Executive Directors• Chair & Non-Executive Director Quarterly Meeting• Chair and Chief Executive 1:1• Meetings with Directors• Meeting with Mairead McAlinden
2. Trust Board
3. Finance, Performance and Workforce Committee
4. Strategy and Transformation Committee
5. Remuneration and Terms of Service Committee
6. Leadership Walk with Margaret O'Hagan to Genitourinary
7. Children's Home Visits: Cedar Grove, Cherry Grove, Oaktree & Woodside
8. Training: Cyber Security for Board Members
9. Interview panel: Consultant Radiology
10. Social Work Awards Armagh City Hotel
11. HSC Chairs meeting with Health Minister and Permanent Secretary

Non-Executive Directors Business and Visits:

Liz Ensor, 20th January 2025 to 21st March 2025

1. Trust Board
2. Finance Briefing
3. Trust Committee Meetings:
a. Finance, Performance and Workforce Committee
b. Audit and Risk Assurance Committee
c. Strategy and Transformation Committee
4. Leadership Walks:
a. Portadown Health Centre Community Dental with Vivienne Toal
5. Children's Home Visits: Oaklands
6. Meetings in SHSCT:
a. Chief Executive Bi-monthly meeting with Non-Executive Directors
b. Chair & Non-Executive Director Quarterly Meeting
7. Chief Executive Recruitment
8. Medical Recruitment:
a. Medical Consultant
9. Training:
a. Manual Handling
10. Official Opening of Simulation Suite
11. External Representation:
a. Internal Audit (2)

Jackie Johnston, 20th January 2025 to 21st March 2025

1. Trust Board
2. Trust Committee Meetings:
a. Governance Committee
b. Strategy and Transformation Committee
3. Meetings in SHSCT:
a. Chair & Non-Executive Director Quarterly Meeting
b. Briefing Session with NEDs
c. Confidential Board Meeting
d. Internal Audit Board Effectiveness Meeting
e. Committee Chairs Briefing with new Non-Executive Directors
4. Medical Recruitment:
a. Consultant Trauma & Orthopaedic Surgeon
b. Consultant Obstetrician & Gynecological
c. Consultant Radiology Breast
5. Training:
a. Board Regional Cyber Security Training

Rob Lynas, 20th January 2025 to 21st March 2025

1. Trust Board
2. Professional Standards Framework Workshop
3. Finance Briefing (virtual)
4. Trust Committee Meetings:
a. Patient and Service User Experience Committee
b. Charitable Trust Fund Committee
c. Remuneration Committee
5. Meetings in SHSCT:
a. NEDS with Chairs of Committees (virtual)
b. Research and Development team (virtual)
c. Meeting with PPI Team
d. 60 Day Encompass Readiness Event
6. Medical Recruitment:
a. Consultant ICU
7. External Representation:
a. DoH Hospital Reconfiguration

Alastair Hughes, 1st January 2025 to 21st March 2025

12. Trust Board
13. Board Workshop – Board Level Assurance for Resolving Performance Concerns
14. Trust Committee Meetings:
a. Audit and Risk Assurance Committee
b. Charitable Trust Fund Committee
c. Finance, Performance and Workforce Committee
d. Governance Committee
e. Remuneration Committee
f. Strategy and Transformation Committee
15. Children's Home Visits:
a. Oaktree Children's Home
16. Meetings in SHSCT:
a. Chief Executive Bi-monthly meeting with Non-Executive Directors
b. Chair & Non-Executive Director Quarterly Meeting
c. Trust Board and Committee Chairs' Meeting (virtual)
d. Non-Executive Director Induction Meeting with Directors: CYPS, MHD, MUSC, SCS, Finance, HROD
17. Medical Recruitment:
a. Consultant Radiologist
18. Training:
• NED Induction meeting, Boardroom Leadership Programme, Encompass 60 day Go Live, SHSCT Corporate Induction, Cyber Training for Board members, NED Financial Position Update and completion of Corporate Mandatory Training.
19. External Representation:
a. DoH's Hospital Reconfiguration Framework, Armagh

Geraldine Browne, 1st January 2025 to 21st March 2025

1. Trust Board
2. Board Workshop – Board Level Assurance for Resolving Performance Concerns
3. Trust Committee Meetings:
a. Charitable Trust Fund Committee
b. Governance Committee
c. Patient and User Service Experience Committee
d. Strategy and Transformation Committee
4. Children’s Home Visits:
a. Cherry Grove
5. Meetings in SHSCT:
a. Chief Executive Bi-monthly meeting with Non-Executive Directors
b. Chair & Non-Executive Director Quarterly Meeting
c. Meeting with Dr Damian Scullion re Doctors performance in workplace
d. NED induction meetings with Directors, CYPS, MHD, MUSC, SCS, Finance, HROD, Nursing
6. Training:
• NED induction meeting, Boardroom Leadership programme, Cyber training for Board members, NED Financial position update, Completion of corporate mandatory training, Recruitment training and Hospital reconfiguration training
7. External Representation:
a. Chief Executive Forum - Post Office Enquiry
8. Virtual Meetings:
• Meeting with Charity Trust Manager Liz Esler,
• Meeting with Ruth Montgomery re Board Assurance framework document,
• Meeting with Jackie Johnson for pre committee discussion,
• Chat with the Chief (attend most weeks)

Michele Corkey, 1st January 2025 to 21st March 2025

1. Trust Board
2. Board Workshop – Board Level Assurance for Resolving Performance Concerns
3. Trust Committee Meetings:
a. Audit and Risk Assurance Committee
b. Charitable Trust Fund Committee
c. Strategy and Transformation Committee
4. Children’s Home Visits:
a. Cedar Grove
5. Meetings in SHSCT:
a. Chief Executive Bi-monthly meeting with Non-Executive Directors
b. Chair & Non-Executive Director Quarterly Meeting
c. Trust Board and Committee Chairs’ Meeting (virtual)
d. NED induction meetings with Directors, CYPS, MHD, MUSC, SCS, Finance, HROD

6. Adoption Panel Meetings
7. Training: <ul style="list-style-type: none"> NED induction meeting, Boardroom Leadership programme, Encompass 60 day Go Live, SHCHT Corporate Induction, Cyber training for Board members, NED Financial position update, completion of corporate mandatory training and Regional Adoption Panel training event.
8. External Representation: <ul style="list-style-type: none"> DoH's Hospital Reconfiguration Framework, Armagh

Chris Stewart, 1st January 2025 to 21st March 2025

1. Trust Board
2. Board Workshop – Board Level Assurance for Resolving Performance Concerns
3. Trust Committee Meetings: <ul style="list-style-type: none"> Audit and Risk Assurance Committee Charitable Trust Fund Committee Finance, Performance & Workforce Committee Governance Committee Remuneration and Terms of Service Committee
4. Children's Home Visits: <ul style="list-style-type: none"> Woodside Home
5. Meetings in SHSCT: <ul style="list-style-type: none"> Chief Executive Bi-monthly meeting with Non-Executive Directors Chair & Non-Executive Director Quarterly Meeting Trust Board and Committee Chairs' Meeting (virtual) NED induction meetings with Directors, CYPS, MHD, MUSC, SCS, Finance, HROD
6. Training: <ul style="list-style-type: none"> NED induction meeting, Boardroom Leadership programme, Cyber training for Board members, NED Financial position update and completion of corporate mandatory training.
7. External Representation: <ul style="list-style-type: none"> DoH's Hospital Reconfiguration Framework, Armagh Regional Maternity and Neonatal conference